

**BYLAW NUMBER 38-99
SUMMER VILLAGE OF BURNSTICK LAKE**

A BY-LAW OF THE SUMMER VILLAGE OF BURNSTICK LAKE IN THE PROVINCE OF ALBERTA, TO LEVY FEES FOR INFORMATION AND COPIES THEREOF AS PROVIDED BY THE MUNICIPAL GOVERNMENT ACT

WHEREAS, in accordance with the Municipal Government Act, S.A. 1994, Chapter M-26.1, and the Freedom of Information and Protection of Privacy Act Chapter F-18.5 RSA 1994 as amended the Summer Village must make certain information available to the public; and

WHEREAS, in accordance with the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information.

NOW THEREFORE, the Council of the Summer Village of Burnstick Lake in the Province of Alberta, duly assembled, hereby enacts as follows:

PART I: BYLAW TITLE

1. That bylaw shall be known as the "*Fees and Charges*" Bylaw.

PART II: DEFINITIONS

Summer Village: the Municipal Corporation of the Summer Village of Burnstick Lake.
Council: the Council of the Summer Village.
Formal Request: Request for information under Section 7(1) of the Freedom of Information and Protection of Privacy Act Chapter F-18.5 RSA 1994
Informal Request: request for information which is routinely provided by the Summer Village and is not subject to a formal request pursuant to the Freedom of Information and Protection of Privacy Act Chapter F-18.5 RSA 1994 and amendments thereto.

PART III: APPLICATION

1. Unless prior written approval is obtained from the Council, when information is released, the Summer Village shall charge fees as established in Schedule A attached hereto.

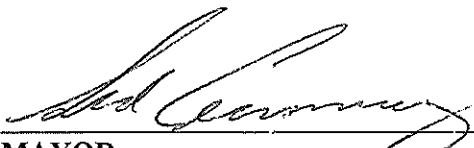
PART IV: ENACTMENT

THIS Bylaw shall come into force and effect upon the date of the passing of the Third and Final Reading and signing thereof.

READ A FIRST TIME IN COUNCIL this 17 day of Nov 1999

READ A SECOND TIME IN COUNCIL this 17 day of Nov 1999

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED this 17 day of Nov 1999


MAYOR


MUNICIPAL ADMINISTRATOR

Schedule A
Summer Village of Burnstick Lake
Bylaw 38-99

1. The Summer Village shall charge the following fees for items requested as informal requests:
 - a) general information, reports, minutes, bylaws, etc. not otherwise listed in this schedule:
 - i) a photocopying charge of \$0.25 per page of information
 - ii) mailing charge – actual cost incurred by the Summer Village to mail the documents
 - b) for tax information:
 - i) \$15.00 for a tax certificate.
 - c) for assessment information:
 - i) \$10.00 for information regarding the description of a parcel of land and the latest assessed value of the land and improvements thereon, as set out in the assessment roll.
 - ii) \$10.00 for information regarding the yearly assessments of a parcel of land, as set out in the assessment roll.
 - d) for copies of information in other formats:
 - i) \$1.00 per page for computer printer sheets, unless otherwise stipulated within this bylaw;
 - ii) \$5.00 per computer floppy diskette;
 - iii) \$27.00 per hour to extract data from an electronic data base
 - iv) actual costs incurred by the Summer Village to create information. Actual costs shall include staff time and material used.
 - e) Certificate of Compliance Review
 - i) \$ 45.00 for each real property report review, including certificate of compliance (if eligible)
 - f) Land Use Bylaw - Office Consolidation
 - i) \$15.00 per copy
 - ii) mailing charge – actual cost incurred by the Summer Village to mail the documents
2. Information in media other than that listed will be available at a reasonable cost based on actual costs incurred by the Summer Village
3. Formal requests will be subject to fees as outlined in Bylaw 37-99 as amended from time to time.

