

MINUTES
SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MEETING
Burnstick Lake Hall
Friday, September 3, 2010 7:00 pm

Harold Esche	Mayor	Present	Doug Lindblom	Deputy Mayor	Present
Irene Dunsmuir	Councillor	Present	Harold Northcott	Admin, CAO	Present
Charles Vogels	Resident	Present	Don Stuart	Resident	Present
George Dunsmuir	Resident	Present	Brenda Madge	Resident	Present
Robert Madge	Resident	Present	Patty Knight	Resident	Present
Gerald Knight	Resident	Present	Peter Jess	Resident	Present
Diane Lindblom	Resident	Present			

	ITEM	ACTION
1. Call to Order	Mayor Esche called the regular council meeting to order at 7:10 PM.	
2. General		
2.1 Adoption of Agenda 2010-09-01	Moved by Councillor Dunsmuir to adopt the Agenda as circulated. Seconded by Deputy Mayor Lindblom. "Carried"	
	Council requested the CAO to purchase a token of appreciation for the past Mayor Diane Auld for her leadership and dedication to the SV of Burnstick Lake. It was also brought to the attention of Council that a thank you be given to the past CAO, Rick Butler.	Harold Northcott
2.2 Minutes of the July 3, 2010 and August 29, 2010 Council Meetings 2010-09-02 2010-09-03 2010-09-04	Moved by Mayor Esche that the minutes of July 3, 2010 be approved as amended. Seconded by Deputy Mayor Lindblom. "Carried" Amendment: Harold Esche was not in attendance. Adhoc – Councillor Dunsmuir Moved by Deputy Mayor Lindblom that the minutes of August 29, 2010 Special Meeting be approved as circulated. Seconded by Councillor Dunsmuir. "Carried" Moved by Deputy Mayor Lindblom that the minutes of the August 29, 2010 Organizational Meeting be approved as amended. Seconded by Mayor Esche. "Carried" <i>Amendments:</i> Appointments & Committees 2010-08-06 – deleted be Adhoc Committees & Jobs – add e to Irene Burnstick Lake Public Advisory Committee – 2 nd - seconded Community Centre Propane Tank Checking – remove moved by	
2.3 Weed Inspector	The Province requires each municipality to appoint a Weed Inspector. This requirement is a Provincial law. Peter Jess volunteered to be the Weed Inspector.	

2010-09-05	<p>Susan Visser also has a background and will be approached.</p> <p>Moved by Deputy Mayor Lindblom that Peter Jess be appointed Weed Inspector for the SV of Burnstick Lake. Seconded by Councillor Dunsmuir. "Carried"</p> <p>Peter requested a copy of the Noxious & Prohibited Weeds Information from the CAO</p> <p>In the Spring of 2011, the SV of Burnstick Lake will invite Marion Jones from the Alberta Government to discuss the Weed Act.</p>	<p>Harold to provide</p> <p>Harold to invite</p>
2.4 Financial	Over the next two weeks the CAO will be working with Carla Jackson Bookkeeping to bring the financial records up to date for the upcoming audit.	
2.5 Administrator's Report	<ul style="list-style-type: none"> • Assessment and taxation is complete. • Nomination and election was busy this year. • Completion of road project through Capital Planning Committee work operating grant through MSI. • Organizational meeting. • Bear Smart/Emergency Siren meetings • Emergency Preparedness 	
2.6 Delegations	None recorded.	
3. Review of Correspondence	<p>The CAO informed Council the Municipal Sustainability Initiative 2008 Conditional Operating Statements indicate there is a funding carry forward of \$82.</p> <p>The correspondence was provided to Council for their perusal.</p>	
4. Unfinished Business		
4.2 Capital Planning Update	<p>Jerald Rasmussen (Engineer) has requested dust control information from the Rockyview County. This is the last piece of information required before the road project can be tendered. The dust control is environmental friendly.</p> <p>The project will be broken down into two units:</p> <ol style="list-style-type: none"> 1. Fall of 2010 – Burnstick Drive 2. Spring of 2011 – Work inside cul-de-sacs. <p>Burnstick Drive will include:</p> <ul style="list-style-type: none"> • 1200 metres of gravel added to road • 175 metres of closed culvert -30" • 900 metres of road recontoured • One culvert added and one culvert cleaned out <p><u>Questions/Suggestions from Council</u></p> <ul style="list-style-type: none"> • How much coverage is on top of 30" culvert? • Keep culvert price separate. • Are there flip screens on culvert? • Don Stuart requested input on culverts/swails in front of their property and Stevenson's 	

	<p>property.</p> <p>The Engineer is planning to close tenders by September 20, 2010.</p> <p>Council is prepared to meet Monday, September 20th to award contract.</p> <p>CAO to prepare for a Council meeting by conference call on September 20, 2010.</p>	CAO to organize
4.2 Update First Response & Fire Protection	<p>The CAO has had discussions with the Regional Fire Chief.</p> <p>A Regional meeting is scheduled for September 15, 2010 and the CAO will be invited. This date may not work as the CAO is unavailable on Wednesdays.</p> <p>Council asked the CAO to invite the Regional Fire Chief and the Village of Caroline Fire Chief to a Council meeting to discuss the Regional Plan.</p>	CAO to organize
4.3 Update Emergency Preparedness	<p>The CAO to discuss with Clearwater County when future meetings will be arranged for the area.</p>	CAO
4.4 Permit Agreements	<p>The CAO provided a report to Council on services providing Safety Codes.</p> <p>Alberta Permit Pro, Superior Safety Codes and I.J.D. Inspections Ltd. Provided proposals for the SV of Burnstick Lake.</p> <p>The CAO has recommended I.J.D. Inspections based on experience gained through his employment with the SV of Gull Lake.</p> <p>The CAO recommended completing the 2009 work with Permit Pro prior to signing the contract with I.J.D. Inspections Ltd.</p> <p>Moved by Mayor Esche that an agreement be entered into with I.J.D. Inspections Ltd. to provide Safety Codes Services for the SV of Burnstick Lake. Seconded by Councillor Dunsmuir.</p> <p>“Carried”</p>	
2010-09-06		
4.5 Rocky Gas Co-op	<p>The CAO has had discussions with the Manager of the Rocky Gas Coop (Craig Cannaday). Mr. Cannaday has indicated the Provincial Government grants are very slow. There are 25 potential lots three miles north and this could be tied in.</p> <p>At the present time, 20 residents out of 57 have shown interest. Manager Cannaday reiterated that unless 50% have indicated consent, the Rocky Gas Coop will not proceed with implementation.</p> <p>Residents suggested the list is incomplete and that Manager Cannaday should be invited to the next meeting.</p> <p>Bill Post will continue to be the liaison for the SV.</p>	CAO to invite Mr. Cannaday
4.6 Garbage Contracts	<p>The SV of Burnstick Lake received three proposals for garbage disposal. The three bids include:</p> <p>1. Tri Enviro Containers - \$350 rent per bin/month</p>	

<p>2010-09-07</p>	<p>2. Waster (Eckville) - \$140 rent per bin/month 3. Canadian Waste Management - \$75.37 rent per bin/month</p> <p>May through September – pickup twice per month October through April – pickup once per month Council suggested returning one bin and using the saving towards the Regional Waste contract.</p> <p>Moved by Mayor Esche the SV of Burnstick Lake enter into a one year agreement with Waste Management of Canada Corporation to provide garbage pickup. Seconded by Councillor Dunsmuir. “Carried”</p>	
<p>4.7 Rocky Mountain Regional Solid Waste Authority</p> <p>2010-09-08</p>	<p>The Regional Waste Authority will provide residents the ability to dispose of large waste items (furniture, renovation debris) to the Crammond or Caroline regional system. The charge per resident per year is \$35.00.</p> <p>Moved by Councillor Dunsmuir the SV of Burnstick Lake enter into an agreement with the Rocky Mountain Solid Waste Authority to provide regional garbage service. Seconded by Deputy Mayor Lindblom. “Carried”</p> <p>The CAO to request Forestry to place large rocks in front of the old dump location. This would halt those that continue to use the old dump.</p>	
<p>4.8 Revenue Canada Agents</p>	<p>Karen Dillabough, employee of Stats Canada, was cleared by Elysse Hurtado of the Winnipeg, Manitoba office. The National Supervisor is Lise Rivaco who is the Director of Western and Northern Territories and is based in Ottawa, Ontario.</p> <p>Residents are asked to continue to monitor persons who may be casing the Village and to ensure the only information shared with solicitors is a resident’s personal property.</p>	
<p>4.9 Modernized Emergency Public Warning System</p>	<p>The new public warning system will be known as the “Alberta Emergency Alert” and is expected to launch in November of 2010. Communities will be able to use a large range of alerts on any hazard ranging from minor incidents to potentially sever, life threatening events.</p> <p>The Mayor will attend a training session on September 30, 2010 in Calgary from 1:30 – 4:30 pm</p>	<p>Mayor Esche to attend meeting.</p>
<p>4.10 Recruitments to Children’s & Youth Services Boards and Appeals Panels</p>	<p>Children & Youth Services are requesting assistance in finding suitable individuals for the following:</p> <ul style="list-style-type: none"> • Children & Family Services Authority Board – strategic direction for this programs and services for children, Youth and Families. <i>Deadline September 30th</i> • The Appeals Panel – ensuring a fair, impartial 	

	and independent review for persons affected by certain decisions under the Child, Youth & Family Enhancement Act, the Family Supporter for Children with Disabilities Act or the Child Care Licensing Act). <i>Deadline September 22nd</i>	
4.11 A.U.M.A. Convention	The A.U.M.A. Convention is scheduled for November 23 – 25, 2010. Council will determine who attends.	
4.12 Fireworks	The Alberta Fire Code stipulates only a person with a Pyrotechnic License is allowed to set off fireworks. Otherwise it is illegal to set off fireworks on any property. Fines range from \$50 - \$500, to a mandatory court appearance. Council requested this information be added to the newsletter.	CAO to include info in newsletter
4.13 Other	Council to be aware of the following re the Hall: <ul style="list-style-type: none"> • What is the floor drain connected to? • What is the occupancy of the building? • Requirement to install exit lights in Hall • Only one exit man door • Is gas heater legal? Include the above when discussing future planning for the Hall.	
5. New Business		
6. Date of Next Meeting	<i>Tentative:</i> Monday, September 20, 2010	
7. Adjournment	Moved by Mayor Esche to adjourn meeting.	

Mayor
Harold Esche

CAO and Recorder
Harold Northcott