

**MINUTES
SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MEETING
Location: Burnstick Lake Hall
Saturday, October 15, 2011 10:00 AM**

Name		
Mayor Harold Esche	Deputy Mayor Doug Lindblom	Councillor Irene Dunsmuir
CAO Harold Northcott	Russ Downs	Don Stuart
Diane Lindblom	Al Clark	Gerald & Patricia Knight
Chris Daniels		

	ITEM	ACTION
1. Call to Order	Mayor Esche called the meeting to order at 10:10 AM.	
2. General		
2.1 Adoption of Agenda 2011-10-01	<p>Additions to the agenda: 4.10 Septic Contractors 4.11 Outdoor Bathroom 4.12 Phone List</p> <p>MOTION: Moved by Deputy Mayor Lindblom that the agenda be approved as amended.</p> <p style="text-align: right;">“Carried”</p>	
2.2 Delegations	None recorded	
2.2 (a) Assessment Review	<p>In the spring of 2011 Council requested Al Clark and Russ Downs to carry out a report on assessments over the last five years. The Adhoc Committee targeted three areas: 1. Water front Residents 2. Residents in between waterfront and Burnstick Drive 3. Burnstick Drive Residents</p> <p>This report in its entirety will be added to the Summer Village of Burnstick Lake website. www.burnsticklakesummervillage.ca The Summer Village of Burnstick Lake will carry out the following: 1. Provide analysis to Wildrose Assessment. 2. Provide assessment information to residents. 3. Accuracy of assessment on properties.</p> <p>Moved by Councillor Dunsmuir that the report and spreadsheet presented by the Adhoc Committee be provided to Wildrose Assessment and that Al and Russ are available to discuss with Wildrose Assessment.</p> <p style="text-align: right;">“Unanimously Carried”</p>	
2.3 Approval of Minutes May 21, 2011 2011-05-02	<p>Correction to minutes 4.4 Fire band should read fire ban</p> <p>MOTION: Moved by Mayor Esche that the minutes of May 21, 2011 be approved as amended.</p> <p style="text-align: right;">“Carried”</p>	

	<p>Moved by Deputy Mayor Lindblom that the minutes of July 2, 2011 Annual general Meeting be approved as circulated. “Carried”</p> <p>Moved by Mayor Esche that August 27, 2011 Organizational meeting is approved as circulated. “Carried”</p>	
<p>3. Unfinished Business</p> <p>3.1 Capital Planning Update</p> <p>3.1 (b) Dust Abatement</p> <p>3.2 CCI Wireless Report</p>	<p>CAO Northcott reported that the following work is completed:</p> <ul style="list-style-type: none"> • Burnstick Drive construction on the road and gravelling complete. • Brushing along Burnstick Drive complete. • Culvert extensions added with rip rap. • Ditching completed and seeded. <p>CAO to discuss purchase of culverts with Geo-Con and Engineer.</p> <p>The Engineer could not get a commitment from the dust abatement company for 2011. This project will be completed in 2012.</p> <p>The CAO asked that the dust abatement be discussed with the Capital Planning Committee.</p> <p>Deputy Mayor Lindblom is working with CCI Wireless on the booster tower.</p> <p>The Manager of CCI will be meeting with Service Alberta. Due to the height of the trees in the area the booster tower may not be beneficial to all residents.</p>	<p>CAO</p> <p>CAO</p>
3.3 AUMA Membership/Insurance	<p>AUMA informed the Summer Village that membership was required to access the insurance program.</p> <p>Moved by Mayor Esche that the Summer Village of Burnstick Lake continue membership with AUMA at a cost of \$633.45.</p> <p>“Carried”</p>	
3.4 Playground Lease	<p>The Summer Village of Burnstick Lake presently has two playground leases with the Province on the opposite side of Burnstick Drive. These leases expire in 2012. Council asked if the space could be increased.</p> <p>The CAO to research and discuss with the Province.</p>	
3.5 Emergency Public Warning System	<p>Mayor Esche and CAO Northcott have taken the training for the Emergency Public Warning System.</p> <p>Deputy Mayor Lindblom will take the training in the future.</p> <p>The CAO to send in the paperwork for Council.</p>	
<p>New Business</p> <p>4.1 Red Deer River Watershed</p>	<p>The Ed Deer Watershed Alliance provided the 2011 Annual Report.</p> <p>Council asked the CAO to ask how the Watershed Alliance</p>	

	could benefit the Summer Village of Burnstick Lake.	
4.2 Alberta Health Services	Provided for Council's information.	
Transportation Routing and Vehicle Information	Council mentioned that logging trucks could be an issue for the main road and Bearberry road as well as the contaminated soil being hauled from the area.	
4.4 Fire Smart Community Grant Program	Provided for Council's information. Fire Services Emergency Preparedness Program Grant. Council requested the CAO to ask if this grant could be used for a drywell application.	
4.5 Restorative Justice Week	Restorative Justice week is schedule from November 13 – 20. Restorative justice approach offers a philosophy and approach that views these matters as harm done to people and relationships.	
4.6 Let's Resolve Training Program	Alberta Municipal Affairs in conjunction with AUMA are scheduling workshops for 2011/12. Workshops can be found on the www.municipalaffairs.alberta.ca/MDRS.cfm website.	
4.7 Public Lands Administration Regulation	Minister Knight is advising municipalities that the new Public Lands Regulations was approved. The regulation focuses on land management, compliance and enforcement. Residents who are interested in finding out more can visit the web site at www.srd.alberta.ca Due to the amount of controversy from the public meetings, Council is concerned with what happens on the opposite of Burnstick Drive.	
4.8 FOIP Training	FOIP Training is available in Red Deer on October 19 – 21 and Edmonton November 21 – 23.	
4.9 Municipal Grants Booklet	Provided for Council's information.	
4.10 Septic Contractors	Councillor Dunsmuir informed Council that there are now two trucking companies in the area that provide septic cleanout. Canary Septic – 403.722.2842 and TR Trucking	
4.11 Outdoor Bathroom	Council has requested that the Capital Planning Committee oversee the outdoor bathroom project. Discuss with Parks Canada, Town of Rocky. The committee will be responsible for a location, facility must be a pump out and tank should be concrete. Moved by Deputy Mayor Lindblom the Capital Planning Committee researches an outdoor bathroom facility and bring a price back to the next Council meeting. “Carried”	
4.12 Phone List	Council requested the CAO to ask permission from residents to provide home phone and Lake numbers as well as e-mail.	

	<p>CAO to develop form and send to residents. Once completed the list will be sent to all residents.</p>	
4.12	Additional Correspondence was provided for Council's perusal.	
5 Administrators Report	<p>Burnstick Drive Culverts Many delays due to rain; projected started in mid-August.</p> <p>Ditching Project Burnstick Drive culverts, brushing and ditch completed.</p> <p>Financial reporting is not complete, due to discrepancy regarding culverts.</p> <p>Cougar Sighting Dealt with Alberta Fish & Wildlife; cougar was eventually found and destroyed by campground.</p> <p>Bog Flood A bog plugged the weir this summer (additional 20 inches). Meetings were held with Alberta Environment and Dickson Dam officials. Weir problem was resolved.</p> <p>Taxes Due to the postal strike, taxes were extended two weeks for residents to make payment. All taxes have been received, with the exception of one.</p> <p>Annual General Meeting Organized AGM which included special guest Steve Herman, from Fish & Wildlife. Steve's topic was the fish habitat for Burnstick Lake.</p> <p>Annual Pancake Breakfast Assisted Councillor Dunsmuir in the organizing of the annual pancake breakfast. Shell Canada was on site to test the emergency siren with residents.</p> <p>Organizational Meeting Held Organizational Meeting on August 29th.</p> <p>Resident Meetings Held numerous interactions with residents dealing with development issues.</p> <p>Financial In process of changing financial institutions.</p> <ul style="list-style-type: none"> • All reporting is complete until August 30th, 2011. • Assisting residents in coordinating sales of property. • 2010 Audit was completed. <p>Ongoing Continue to deal with large volume of email correspondence/mail and telephone.</p>	
Financial Report	<p>The CAO presented the Monthly Bank Reconciliation for the business account and the GIC account for the months of April, May, June, July, August and September, 2011.</p> <p>The CAO presented the Revenue and Expenditures for the Year Ending September 30, 2011.</p> <p>The CAO presented the 2011 Expenses up to and including September 26, 2011.</p> <p style="text-align: right;">“ Carried”</p>	
2011-05-11		
Next Meeting	The next meeting for the Summer Village of Burnstick Lake is scheduled for December 3, 2011.	
6. Adjournment	Moved by Deputy Mayor Lindblom.	

Mayor Harold Esche

CAO and Recorder Harold Northcott