

**MINUTES**  
**SUMMER VILLAGE OF BURNSTICK LAKE**  
**COUNCIL MEETING**  
**Location: Village of Caroline Administration Office**  
**50 Street and 50<sup>th</sup> Avenue**  
**Park on North Side of Building & Enter North Door**  
**Saturday, January 14, 2012 - 10:30 AM**

Name		
Mayor Harold Esche	Deputy Mayor Doug Lindblom	Absent - Councillor Irene Dunsmuir
CAO Harold Northcott	Gerald & Patty Knight	Harvey & Ruth Barrer
	ITEM	ACTION
<b>1. Call to Order</b>	Mayor Esche called the meeting to order at 10:37 AM.	
<b>2. General</b>		
2.1 Adoption of Agenda	Additions/Deletions to the agenda: New Business 4.7 Rick Butler	
<b>2012-01-01</b>	<b>MOTION: Moved by Deputy Mayor that the agenda be approved as amended.</b>  <b>“Carried”</b>	
2.2 Delegations	None recorded	
2.3 Approval of Minutes October 15, 2012-01-02	<b>MOTION: Moved by Mayor Esche that the minutes of December 10, 2011 be approved as circulated.</b>  <b>“Carried”</b>	
<b>3. Unfinished Business</b>		
3.1 Capital Planning Update	The Capital Planning Committee met on Tuesday January 10 <sup>th</sup> . Topics of discussion included dust abatement for 2012. Presently a price has been received for dust abatement which includes a prime and single application and coating and a prime and a double coating. The difference in price is approximately \$11,000. The Committee made their capital planning list for the next 3 – 5 years:	
3.1 Dust Abatement	<ul style="list-style-type: none"> <li>• Dust proofing Burnstick Drive</li> <li>• Adding guardrails at Poplar Close</li> <li>• Community Hall rest room facility</li> <li>• Signage for cabins and crescents</li> <li>• Entrance sign</li> <li>• Dry hydrant</li> <li>• Emergency exit</li> <li>• Playground development</li> <li>• Shore line restoration</li> </ul>	

<p>4.1 CCI Wireless Report</p>	<p>CCI is considering a tower south and east of Burnstick Lake and BearBerry. The Shell Gas Plant is the highest point of land in the area. If the Summer Village requires their own tower the cost would be \$50,000 plus a minimum of 20 residents signed on.</p>	
<p><b>4.0 New Business</b> 4.1 Decks &amp; Stairs Bylaw</p>	<p>There were some discrepancies this past summer with the Decks and Stairs Bylaw. Council would like to add the following changes to the Bylaw.</p> <ul style="list-style-type: none"> <li>• Add bylaw number</li> <li>• Research a fair distance between decks</li> <li>• Cutting of trees cannot be allowed</li> <li>• Clarify height of deck – 12” above highest point of land.</li> <li>• Surface area of deck of 12’x 12’ is appropriate.</li> <li>• Completion of deck must be done within the year or an extension must be applied for.</li> <li>• Consultation with Residents – Land Use Bylaw states neighbours on either side, expand to entire close or post on community board, newsletter , website etc.</li> <li>• Decks and stairs must be identified. If a deck is in bad repair who fixes. # and Close should be included in identification Check FOIP.</li> <li>• Is the deck good for the overall Summer Village of Burnstick Lake.</li> </ul>	<p>CAO</p>
<p>4.2.Shore Line Restoration</p>	<p>The Association of Summer Villages of Alberta will provide information to Summer Villages who are in need of information for shoreline restoration. Presently the lakeshore in front of Vogels and Posts is in poor condition. To carry out improvements on the lakefront the Summer Village would be required to apply for a permit through Oceans &amp; Fisheries.</p>	
<p>4.3Municipal Affairs Assessment Package</p>	<p>Municipal Affairs has deemed the Summer Village of Burnstick Lake assessment notice package compliant with the Municipal Government Act.</p>	
<p>4.4 SPOG Update</p>	<p>SPOG has requested the Oil Companies to do an activity report for the area. The Shell Gas Plant has a major shut down for 2012. Shell has a very proactive program for shutting wells in and cleanup. A meeting with Clearwater County to discuss the Burnstick Lake Road, emergency services will be scheduled in the spring of 2012. Council asked the CAO to discuss with Alberta Forestry the cutting program in the area of Burnstick Lake. I.e. updated maps and hauling.</p>	

4.5 AEMA Training Opportunity	Alberta Emergency Services Alert have scheduled a course in Strathmore for Jan. 20, from 8:30 AM – 12:00 PM. Council asked the CAO to request information on courses that are more central.	
4.6 Prairie Shelter Belt Program	The Summer Village of Burnstick Lake will apply for 250 white spruce, 50 red-osier Dogwood, 50 choke cherry & 50 silver buffaloberry.	
4.7 Rick Butler  2012-01-03	With the tradgic passing of the Past CAO Rick Butler, the Summer Village of Burnstick Lake would like to donate to the charity that the family has chosen. <b>Moved by Mayor Esche that \$500.00 be donated to the Rick Butler fund in respect for his past services.</b>  <b>Carried</b>	
5. Administrator Report	<b>Burnstick Drive</b> Dust Abatement A price has been received for dust abatement from West Can Seal Coating. -Prime and single coating \$34,222.50 – -Prime and double coating \$45,162.00  <b>Capital Planning Committee</b> Capital Planning Committee meeting - January 10, 2012 <b>Taxes</b> All taxes for 2011 have now been paid. <b>Resident Meetings</b> Email and telephone communication with residents is ongoing. <b>Directory</b> Only 14 out of 57 forms have been returned. <b>Financial</b> The 2011 accounting will be presented for the March meeting. The transfer from the Royal Bank to the Treasury Brach has been completed. Preparing for 2011 audit. Grant work to align with Capital Planning priority list. <b>Ongoing</b> Continue to deal with email correspondence. Work continues to provide residents with a SV of Burnstick Lake Directory.	
Financial Report	No report.	
<b>Next Meeting</b>	The next meeting is scheduled for March 10, 2012.	
<b>6. Adjournment</b>	Moved by Mayor Esche.	

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Mayor Harold Esche

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CAO and Recorder Harold Northcott