

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Burnstick Lake Community Center
October 13, 2012**

PRESENT: Council Members: Mayor Harold Esche, Councillors Irene Dunsmuir, Doug Lindblom
Staff: CAO Therese Kleeberger

1. CALL TO ORDER:

Mayor Esche called the meeting to order at 10:12 pm.

2. GENERAL:

2.1 Agenda:

2012-10-23 **MOVED BY** Councillor Lindblom that the agenda be approved with the following additions:

- 3.9: Water Well
- 4.2: Trees.

CARRIED

2.2 Minutes: AGM Aug.4/12, Organizational meeting Aug. 4/12, Council meetings Aug. 4/12 and Aug. 24/12.

2012-10-24 **MOVED BY** Councillor Lindblom, second by Councillor Dunsmuir that the minutes of the annual general meeting held August 4, 2012 be approved.

CARRIED

2012-10-25 **MOVED BY** Councillor Dunsmuir, second by Mayor Esche that the minutes of the Organizational meeting held August 4, 2012 be approved.

CARRIED

2012-10-26 **MOVED BY** Councillor Lindblom, second by Councillor Dunsmuir that the minutes of the regular Council meeting held August 4, 2012 be approved.

CARRIED

2012-10-27 **MOVED BY** Councillor Dunsmuir, second by Councillor Lindblom that the minutes of the regular Council meeting held August 24, 2012 be approved.

CARRIED

3. UNFINISHED BUSINESS:

3.1 Bylaw 60-12: Land Use Bylaw Amendment

Bylaw 60-12 being a bylaw to amend the Land Use Bylaw 8-93 with respect to decks and stairs. The public hearing was held Oct. 13, 2012 with no public comments or feedback.

2012-10-28 **MOVED BY** Councillor Lindblom, second by Councillor Dunsmuir that Bylaw 60-12 be read a second time.

CARRIED

2012-10-29 **MOVED BY** Councillor Dunsmuir, second by Councillor Lindblom that Bylaw 60-12 be read a third and final time.

CARRIED

3.2 Dust Abatement – Burnstick Drive:

Sands Dust Control Ltd., Innisfail, AB, was contracted to apply road dust suppressant on Burnstick Dr. and the work was completed on September 26, 2012. Many deficiencies have been identified and Councillor Lindlom met onsite with Sands Dust Control to go over them. Sands Dust Control has agreed to correct these deficiencies this year (weather permitting) and if not, they will do it in the spring. Deficiencies include returning the road grade back to its proper slope, feather suppressant into cul-de-sac approaches, proper compaction of suppressant.

2012-10-30

MOVED BY Councillor Dunsmuir that payment to Sands Dust Control be held back 100% until the deficiencies have been corrected and Sands Dust Control provide written confirmation of the proposed work to correct the deficiencies.

CARRIED**3.3 Natural Gas Service:**

Some time ago Foothills Natural Gas done a door to door campaign to find out the interest of the residents to have natural gas brought in. No conclusive results from the campaign.

3.4 Fireworks:

Council do not wish to have a bylaw drafted but rather set up guidelines for the use and setting off of fireworks within the Summer Village. The Alberta Fire Code will be studied to find out the rules and regulations concerning fireworks within this legislation. Guidelines will be prepared and communicated back to the residents.

3.5 Quads:

Council did not want to put a bylaw in place but would like residents made aware of concerns regarding the use of quads within the Summer Village and ask for respect and safety for users and residents.

3.6 High Speed Internet:

Councillor Lindblom has been talking with Xplornet about servicing the Summer Village with high speed wireless internet. Xplornet is upgrading their satellite in the area and may be in a position to start servicing the area in the next year. The cost is proposed to be \$55.00 a month. Councillor Lindblom will keep in contact with Xplornet.

3.7 Communications Program:

Council discussed the importance of continuing the newsletter and creation of an "Orientation and Information" package especially for new residents. Cindy Bielesch has offered to develop this package.

Some items to be included in the newsletter: natural gas service, quads, fireworks, SPOG.

3.8 Property Signage:

This project was started some time ago and then was set aside. It will be brought before the Capital Committee to continue on with.

3.9 Water Wells:

The water well upgrades are virtually completed. The hydrant will be raised about 2 ft., the pipe wrapped with insulation and, if need be, a heat tape may be installed. The other community well has been abandoned and the area reclaimed. Many thanks to Councillor Lindblom and Diane Lindblom for their efforts and contribution to this necessary upgrade.

4.

NEW BUSINESS:

4.1 Assessment Services Contract Renewal – Wild Rose Assessment:

The current contract with Wild Rose Assessment Services expires March 31, 2013. Wild Rose Assessment submitted a proposal to renew the contract for a 5 year term with the price being modified on a yearly basis. Council reviewed the proposal.

2012-10-31

MOVED BY Councillor Lindblom, second by Councillor Dunsmuir that the Summer Village enter into a 5 year contract with Wild Rose Assessment Services for the delivery of assessment services.

CARRIED

4.2 Tree Trimming/Removal:

FortisAlberta met with Councillor Lindblom to address trees and shrubbery interfering with their power lines. Trees have been marked for removal and/or trimming. It will take 2-3 months to do project.

Council further discussed a program to clean up and remove dead trees and others that are posing unsafe and dangerous conditions from the municipal reserves. This will be further look at in the spring.

5.

Reports:

5.1 CAO Report:

General:

- Safety Codes Quality Management Plan: Alberta Municipal Affairs performed a review of the construction permits on Oct. 2, 2012. A report will be forthcoming.
- Grants: currently working on completion and submission of past and present grant documents to meet the provincial requirements. Grant funds will not be released until these are done.

Financial:

- Currently setting up the financials, accounts receivable/payable for 2012 into Simply Accounting.
- Will be meeting with ATB Financial to set up online banking.

Property & Infrastructure:

- One tree removal permit issued to remove 5 dead standing trees from municipal reserve in the Pine Close area.

5.2 Council Reports:

- Mayor Esche: no reports.
- Councillor Dunsmuir: no reports.
- Councillor Lindblom: update to SPOG of significant events that have occurred at the Summer Village to date.

Other items discussed:

- Garbage Disposal: reminder to residents that the garage bins are for domestic garbage only. This does not include grass clippings. Please collapse cardboard with preference that it is taken to recycle.
- Caroline Transfer Site is closed due to a fire at the site. The Crammond Transfer Site hours have been expanded to accommodate this closure.

6.

Correspondence:

- 6.1 Local Authorities Election Act Consultation
- 6.2 AESO(Alberta Electrical System Operator): long-term transmission system planning.
- 6.3 Red Deer River Watershed Alliance: education and stewardship outreach program
- 6.4 Proclamation - Restorative Justice Week Nov. 18-25/12.
- 6.5 New Regulatory Requirements for Surface Development in Proximity to Abandoned Wells.
- 6.6 Legislative Framework for Regional and Municipal Planning, Subdivision and Development Control.
- 6.7 Taking Care of Your Drinking Water & Wastewater: A Guide for Members of Municipal Councils
- 6.8 Let's Resolve training program: 2012-13 workshops.
- 6.9 Invitation to Village of Caroline Christmas Party. Mayor Esche and Councillor Lindblom will attend.

7.

Next Meeting Date:

December 8, 2012 at Village of Caroline Council Chambers starting at 10:30 am.

8.

Adjournment:

Mayor Esche adjourned the meeting at 11:40 am.

Mayor

CAO