

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Village of Caroline Council Chambers
April 13, 2013**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Irene Dunsmuir.
Staff: CAO Therese Kleeberger
Public In Attendance: George Dunsmuir, Diane Lindblom, Bill and Betty Post, Gerry and Patricia Knight.

1. CALL TO ORDER:
Mayor Harold Esche called the meeting to order at 10:32 am.

2. GENERAL:
2.1 Agenda:
Additions:
5.8: Newsletter

005-04-13-13 **MOVED BY** Deputy Mayor Lindblom, second by Councillor Dunsmuir that the agenda with additions be approved.

CARRIED

2.2 Minutes: Council meeting February 9, 2013

006-04-13-13 **MOVED BY** Deputy Mayor Lindblom, second by Councillor Dunsmuir that the minutes of the regular Council meeting held February 9, 2013 be approved.

CARRIED

3. **Delegation(s): None**

4. UNFINISHED BUSINESS:

4.1 CREMA (Clearwater Emergency Management Agency):

CREMA has been working on policies and an updated comprehensive emergency management plan and a new logo. Staff are currently exploring new opportunities presented by changes in the Emergency Management Act which would allow for more formal regionalization of the program and these will be presented at a later date. The CREMA Committee recommends to the participating members approval of the plan, logo and framework.

007-04-13-13 **MOVED BY** Mayor Esche, second by Councillor Dunsmuir that a letter be sent to CREMA formally advising them that the summer village will become a partner in the agency.

CARRIED

008-04-13-13 **MOVED BY** Mayor Esche, second by Councillor Dunsmuir that Council endorse the current CREMA framework and direction.

CARRIED

009-04-13-13 **MOVED BY** Deputy Mayor Lindblom, second by Councillor Dunsmuir that Council approve the updated Comprehensive Emergency Management Plan.

CARRIED

010-04-13-13 **MOVED BY** Councillor Dunsmuir, second by Deputy Mayor Lindblom that Council accept the new CREMA logo as presented.

CARRIED

4.2: Natural Gas Service (Rocky Gas Co-op):

CAO Therese Kleeberger and resident Bill Post met with Rocky Gas Co-op representatives to further investigate the possibility of bringing natural gas to the summer village. Rocky Gas Co-op is looking at the feasibility of installing natural gas and will require a firm commitment from a high percentage of residents. They would also urge all who use propane to request a government rebate for all propane used to help them determine the amount of gas that would be required. The contract price for each resident is \$4,500.00 to have the service. More questions were brought forward and Council request clarification from Rocky Gas Co-op.

4.3 Tree Removal from Municipal Reserves:

Deputy Mayor Linblom had a discussion with FireSmart regarding the removal of dead and unsafe trees from the outer perimeters of the municipal reserves and to protect the homes in the Village from damage should a tree fall. Deputy Mayor Lindblom learned that FireSmart has a program where they will come out and work with the summer village on such a project. Council would like to proceed with the tree removal project with FireSmart. They would also like to form a "Committee" for ongoing upkeep and care of the municipal reserves and is looking for volunteers to sit on the Committee. FireSmart will be invited to the June 8 Council meeting to make a presentation on safe communities and healthier forests. Deputy Mayor Lindblom was also featured in a FireSmart article in the Rocky Mountaineer.

4.4: STARS Landing Site:

Thanks to Deputy Mayor Doug Lindblom for registering and securing a permanent STARS landing site #5600 on Fir Close for the summer village and surrounding area. Signs will be posted at the entrance to the village and at the site identifying the location and contact information. AB Health & Safety rules require some safety equipment which has been purchased, a site manager (Doug Lindblom) and a site officer (Harold Esche). A courtesy letter will be sent to area EMS and fire departments informing them of the site.

5. NEW BUSINESS:

5.1 Election 2013:

General Elections for municipalities are being held in 2013. For Summer Villages nomination day for a general election can be held in June or July or both June and July. Council establishes the hours, date and place to receive nominations. Election day shall be 4 weeks after nomination day.

011-04-13-13 **MOVED BY** Mayor Esche, second by Councillor Dunsmuir that nomination day be set for June 8, 2013 between the hours of 10:00 am and 12:00 noon and that Election day be July 6, 2013 between the hours of 10:00 am and 7:00 pm. to be held at the SV Community Center.

CARRIED

5.2: MUNIX – Amended Subscribers Agreement:

The agreement created in 2002 for AUMA members has been improved. MUNIX is the licensed insurance reciprocal where members insure each other, pool premiums and pay claims through the Subscribers Agreement and a power of attorney.

012-04-13-13 **MOVED BY** Councillor Dunsmuir, second by Deputy Mayor Lindblom that Council sign the amended MUNIX Subscribers Agreement.

CARRIED

5.3: MGA Review – Feedback request from ASVA:

Assn of Summer Villages of AB would like to determine support on 4 recommendations to take back to the MGA Review Committee. Recommendations are:

- Option of 2 summer villages without being contiguous (although on the same lake) can be amalgamated at their request,
- Summer Villages can continue to be able to expand by annexing adjacent land,
- New Summer Villages can be established,
- Education tax be removed from property tax of Summer Villages.

Council supports these recommendations.

5.4: MSI Operating Grants – 2012 and 2013 Project Allocations:

An MSI operating project must be for the purpose of providing good government, providing services, facilities or other things that are necessary or desirable for all or part of the municipality, or to develop and maintain safe and viable communities.

Under the terms of the funding agreement, the municipality will be required to provide Municipal Affairs with:

- a project application for each project;
- an annual Statement of Funding and Expenditures for the previous year.

Application will be made for the following projects:

- 2012:
 - Garbage Disposal: \$;3,200.00
 - Water Well Upgrades: \$3,200.00
 - Dust Control (Burnstick Drive): \$1,040.00
- 2013:
 - Garbage Disposal: \$;3,500.00
 - Planning: \$1,000.00
 - Snow Removal: \$2,334.00.

5.5: Budget 2013:

Council completed a final review of the proposed budget. Property assessment increased by 20.35%. Municipal tax revenue will increase by 2.86%. The Education tax rate increased by 14.91%. Total revenues and expenditures are \$109,002.44.

013-04-13-13 **MOVED BY** Councillor Dunsmuir, second by Mayor Esche that the 2013 Budget as presented be approved.

CARRIED

5.6: Tax Rate Bylaw 61-13:

Bylaw 61-13 being a bylaw to authorize the rates of taxation to be levied against assessable property within the Summer Village of Burnstick Lake for the 2013 taxation year.

013-04-13-13 **MOVED BY** Mayor Esche, second by Councillor Dunsmuir, that the Tax Rate Bylaw 61-13 be read a first time.

CARRIED

014-04-13-13 **MOVED BY** Deputy Mayor Lindblom, second by Mayor Esche that the Tax Rate Bylaw 61-13 be read a second time.

CARRIED

015-04-13-13 **MOVED BY** Councillor Dunsmuir, second by Deputy Mayor Lindblom, that the Tax Rate Bylaw 61-13 be introduced for third and final reading.

CARRIED UNANIMOUSLY

016-04-13-13 **MOVED BY** Councillor Dunsmuir, second by Deputy Mayor Lindblom that the Tax Rate Bylaw 61-13 be read a third and final time.

CARRIED

5.7: FGTF (Federal Gas Tax Fund) Agreement Amendment:

2013 is the last year of allocations available under the current FGTF program. The deadline to spend all FGTF funds has been extended to December 31, 2014 warranting an amendment to the agreement. The agreement will be signed and returned to Alberta Transportation.

5.8: Newsletter:

Council would like a newsletter completed and sent to the residents in May. Topics to include are information on the STARS site, election 2013, list of Council meeting dates, speed limit, to name a few.

6. Reports:**6.1 CAO Report:**

- 2012 Audit: currently being completed by Scase & Partners.
- Grants – paperwork completed and updated with Alberta Transportation for the BMTG, FGTF and AMIP grants. Funds should be released to the Summer Village shortly. Will be working on submitting project applications for 2013. Currently analysing and getting the MSI Capital and operating grants completed.
- Emergency Strobe Beacons: Deputy Mayor Lindblom has located the beacons and replaced dead batteries. Beacons are stored at the Community Center.

6.2 Council Reports:

Mayor Esche: no reports.

Deputy Mayor Lindblom: Feb. 14 and Apr. 11, 2013 Burnstick Lake updates to SPOG.

Councillor Dunsmuir: no reports.

6.3 Financial Report: no report.

7.

Correspondence:

- 7.1 Agricultural Pests Act and Weed Control Act: responsibilities of municipalities and local authorities.
- 7.2 MSI Funding: letter from Municipal Affairs advising of funding allocations for capital and operational components.
- 7.3 Alberta Municipal Affairs Minister’s Awards for Municipal Excellence: letter of invitation to provide submissions.
- 7.4 WCB: notice of National Day of Mourning – April 28, 2013.
- 7.5 North American Safe Boating Awareness Week – starts May 18, 2013.
- 7.6 Municipal Affairs: Interpretation Bulletin – Identifying, Locating and Testing Abandoned Wells during Subdivision.
- 7.7 Municipal Affairs: Interpretation Bulletin – Local Authorities Election Act Amendment.
- 7.8 MGA Review: feedback from February Mayors Caucus.
- 7.9 511 Alberta – Alberta’s Official Road Reports – launch of new system.

Council received the correspondence items for information.

8.

Meeting Dates, Election Dates:

- June 8, 2013:
Regular meeting – 10:30 am – SV Community Center. Presentation by FireSmart.
Nomination Day: 10:00 am – 12:00 noon.
- July 6, 2013: Election Day – voting between 10:00 am and 7:00 pm.
- August 3, 2013:
Annual General Meeting: 10:30 am – SV Community Center.
Organizational meeting to follow.
Regular meeting after Organizational meeting. Presentation by SPOG.
- August 4, 2013: Pancake Breakfast – 10:00 am – SV Community Center.
- October 12, 2013: Regular Meeting – 10:30 am – Caroline Village Office.
- December 14, 2013: Regular Meeting – 10:30 am – Caroline Village Office.

9.

Adjournment:

017-04-13-13

Moved by Mayor Esche to adjourn the meeting at 2:15 pm.

CARRIED

Mayor

CAO