

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Burnstick Lake Community Center, 7 Burnstick Drive
June 8, 2013**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Irene Dunsmuir.
Staff: CAO Therese Kleeberger
Public In Attendance: George Dunsmuir, Diane Lindblom, Bill and Betty Post, Gerry and Patricia Knight, Robert Madge, Morris & Linda Butler, Russ & Jill Down, Don & Barbara Stuart.

1. CALL TO ORDER:
Mayor Harold Esche called the meeting to order at 10:35 am.

2. GENERAL:
2.1 Agenda:
Additions:
5.4: Community Water Well Maintenance
8.1: Councillor Resignation – Irene Dunsmuir

018-06-08-13 MOVED BY Deputy Mayor Lindblom, second by Councillor Dunsmuir that the agenda with additions be approved.

CARRIED

2.2 Minutes: Council meeting April 13, 2013

019-06-08-13 MOVED BY Mayor Esche, second by Deputy Mayor Lindblom that the minutes of the regular Council meeting held April 13, 2013 be approved.

CARRIED

3. Delegation(s): Barry Shellian, FireSmart, - 10:45 am.

4. UNFINISHED BUSINESS:

4.1: Natural Gas Service (Rocky Gas Co-op):

Over the past number of years Rocky Gas Co-op, in conjunction with the summer village, has been investigating the possibility of bringing the service to the village. This process is continuing and the next step proposed is to:

- Send another letter from Rocky Gas Co-op to the residents to find out their interest and commitment to have natural gas installed to their homes.
- The summer village will include a cover letter in the mail out asking the residents to advise one way or the other if they wish to have natural gas.

020-06-08-13 MOVED BY Deputy Mayor Doug Lindblom, second by Councillor Dunsmuir that letters be sent to the residents asking them to respond with their decision to sign up for natural gas service or not.

CARRIED.

Barry Shellian, Wade and Blake, entered the meeting at 10:45 am.

FireSmart Presentation:

Barry, Wade and Blake attended to present to Council the FireSmart program. Its purpose is to:

- Regenerate the forests through controlled fire burns,
- manage habitat for wildlife,
- build fire guard areas to save property and infrastructure where there are urban interfaces,
- work with, advise and assist municipalities and their residents to make their properties and homes safer and to improve the ability to control fire damage in the event of a wildfire,

Specific to the Summer Village:

- Barry reports that the municipal reserves are clean and look good. If requested they will come in and clean up downed dead trees (not standing trees) and debris – will burn or hand pile brush, larger wood bucked up and piled.
- The old fire guard is becoming overgrown and ERSR would like to come in and do some pruning and clean up. Project proposal includes pruning of undergrowth to a height of 6 ft., clearing a 2 m space around the outer perimeter. The Village requests that a very light footprint of their cleanup is left, that debris is chipped and not burned, and that the habitat be maintained for the wildlife. Council would like this done sooner than later and preferably not on weekends.
- Barry will summarize the discussion points and let the Summer Village know their plans. They will start by doing a small area and if the work is satisfactory to the Summer Village they will continue, otherwise changes will be made to the work plan.

Other items discussed:

- Fire bans: ESRD has jurisdiction over crown land, municipalities have jurisdiction for their areas. The Summer Village follows Clearwater County decisions.
- Fire suppression and protective systems, emergency response plans.
- No emergency access – currently only one access.
- FireSmart plan for the Summer Village.
- FireSmart grant program.

The Summer Village has been a part of the program for the past 10 years.

Barry, Wade and Blake withdrew from the meeting at 11:50 am.

4.2 Tree Removal from Municipal Reserves:

Concerning tree removal from municipal reserves, past discussions of Council have been to:

- Put out a request for proposals to remove dead and dangerous trees from municipal reserves. The Summer Village contracted someone a number of years ago at a cost of around \$3,000 - \$4,000 to the Summer Village.
- Approach FireSmart to do this work. After the presentation FireSmart only removes downed deadfall and debris.
- Establish a Committee for ongoing upkeep and care of municipal reserves.

Council would like to postpone this issue at this time and in the interim handle it on a

tree by tree basis and use the “tree removal permit” process.

Council took a recess at 12:02 pm and reconvened at 12:16 pm.

5. NEW BUSINESS:

5.1 Weed Control – Appointment of Municipal Inspectors:

Under the delegated authority of the Weed Control Act & Regulations, Sect. 5 states: “A local authority shall appoint a sufficient number of inspectors to carry out this Act within the municipality.”

Clearwater County has been approached and have agreed to allow their weed inspectors to be appointed to enforce the Weed Control Act within the Village’s boundaries.

021-06-08-13 **MOVED BY** Mayor Esche, second by Deputy Mayor Lindblom that Council appoints the following Clearwater County Agricultural Services staff as Weed Inspectors under the Alberta Weed Control Act for the SV of Burnstick Lake for 2013 for field and administrative duties as directed by the Agricultural Service Board: Ross Chudleigh, Martin Winchell, Carly Hornstra, and Lisa Brown.

CARRIED

5.2: 2012 Financial Statements:

Council reviewed the 2012 financial statement and financial information return.

022-06-08-13 **MOVED BY** Deputy Mayor Lindblom, second by Councillor Dunsmiur to accept and approve the 2012 financial statement and financial information return.

CARRIED

5.3: Outdoor Toilet Project – Request for Replacement of Destroyed Trees:

A resident has put forward a request asking to have landscaping done and plant some new trees in the area where the outdoor toilet was constructed. Reasons for this request:

- The contractor utilized access from the road on Balsam Crescent and destroyed several trees in the green space.
- It is not a pleasant site to view from their property which is directly across the road from the toilet.

Councillor Dunsmiur and Gerald Knight will spearhead this project and finish it off by planting grass, shrubbery and trees.

5.4: Community Water Well Maintenance:

Settlement is occurring around the water well piping due from the improvements done to the water well in 2012. More fill is required as well as lifting and leveling the cement pad. Deputy Mayor Lindblom will take the lead to get this remedial work completed.

5.5: Burnstick Drive – Packing of Road Surface:

Councillor Dunsmiur has been approached by someone who is willing to run a packer over Burnstick Drive to compact the dust control material that was applied to the road surface in 2012/13. The only cost to the Village would be the hauling of the equipment to the Village and back. Councillor Dunsmiur will get a cost for the hauling and respond back to Council.

6. Reports:

6.1 CAO Report:

Burnstick Drive Dust Control: Sands Dust Control was out May 13 to do the remedial work outstanding from last October. The project has been completed satisfactorily and the holdback will be released.

Wireless Internet: Deputy Mayor Doug Lindblom has been successful in negotiating with Xplornet to bring high speed Internet to the village for a reasonable cost.

Garbage Disposal: pick up by Waste Management will be done every two weeks now until October 1. They have agreed to a cheaper rate than what it was last year - \$242.64 per month from \$300.22.

SPOG: will be attending the meeting August 3 to make a presentation on their P.E.P. (Proactive Engagement Participation) program and on well drilling in Alberta.

Assessment Notices: the assessment roll has been prepared and notices mailed May 1, 2013. Any person wishing to file an assessment complaint must complete the provincial Complaint Form and file it with the Clerk of the Assessment Review Board by June 29, 2013.

Tax Notices: the tax notices were mailed May 27, 2013 and are due July 1, 2013. Penalties are as follows: 10% added to all current levies outstanding on JULY 1 and an additional 8% added to all current levies outstanding on SEPTEMBER 1. 10% added to total outstanding balance on JANUARY 1 and an additional 8% added on the total outstanding on MARCH 1.

Development Officer Report:

Two permits have been issued and approved for the following:

- 2012-02 Brant Boytinck: installation of a lake front deck to the existing ramp and floating dock at 6 Fir Close.
- 2013-01 Brant Boytinck: construction of a garage with a bedroom at 6 Fir Close.
- Total cost of construction: \$45,500.00.

6.2 Council Reports:

Mayor Esche: no reports.

Deputy Mayor Lindblom: May 9, 2013 Burnstick Lake update to SPOG.

Councillor Dunsmuir: no reports.

6.3 Financial Report:

Council reviewed the financial report as at May 31, 2013 and received it for information.

7.

Correspondence:

7.1 EMS Dispatch Consolidation Consultation – a process to develop a transition plan

that will allow government and municipalities to deal with the impacts of EMS dispatch consolidation.

- 7.2 Alberta Culture Days Sept. 27-29: resources available to help plan and promote local events.
- 7.3 AEMA (AB Emergency Management Agency): Spring 2013 newsletter.
- 7.4 AMIP (AB Municipal Infrastructure Program): AB Transportation advises that the Village has been successful in fully utilizing and accounting for all allocations provided under this program.
- 7.5 AB Environment & Sustainable Resource Development: notice of “Invasive Invaders Invading” – aquatic invasive mussel species are knocking on Alberta’s door.

8. 8.1 Councillor Resignation:

Councillor Irene Dunsmiur formally submitted her resignation from Council effective as of June 8, 2013. She served on Council for two terms (6 years). Council thanked her for her dedication and contribution to the Summer Village and as a member of Council.

8.2 Future Meeting Dates, Election Dates:

- August 3, 2013:
Annual General Meeting: 10:30 am – SV Community Center.
Organizational meeting to follow.
Regular meeting after Organizational meeting. Presentation by SPOG.
- August 4, 2013: Pancake Breakfast – 10:00 am – SV Community Center.
- October 12, 2013: Regular Meeting – 10:30 am – Caroline Village Office.
- December 14, 2013: Regular Meeting – 10:30 am – Caroline Village Office.

9. Adjournment:

023-06-08-13 Moved by Mayor Esche to adjourn the meeting at 1:10 pm.

CARRIED

Mayor

CAO