

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Community Center, #7 Burnstick Drive
July 19, 2014**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:

Mayor Harold Esche called the meeting to order at 12:40 p.m.

2. GENERAL:

2.1 Agenda:

022-07-19-14 **MOVED BY** Councillor Madge that the agenda be approved with addition:

4.1 Pancake Breakfast

5.5 Signage Project

CARRIED

023-07-19-14 **2.2 Minutes:** Council Meeting April 27, 2014

MOVED BY Mayor Esche that the minutes of the regular meeting held April 27 2014 be approved as presented.

CARRIED

3. Delegation(s): None

4. UNFINISHED BUSINESS:

4.1 Pancake Breakfast – Aug. 2/14

Council discussed and assigned volunteers including Council members to complete the various tasks needing to be done.

Breakfast Committee: Council requests that a notification be sent to the residents inviting them to volunteer to sit on a Committee for planning and organizing the annual breakfast.

5. NEW BUSINESS:

5.1 Street & Drainage Project – Award of Contract:

The Capital Planning Committee has received 2 tenders out of 3 invitations for completion of the Streets & Drainage Project. The Capital Planning Committee has reviewed these tenders and recommend that Council approve and award the tender to Jomad Industries Ltd.

Tenders received:

Jomad Industries Ltd.: \$20,537.50 (excluding GST)

Al Saunders Contracting & Consulting Inc.: \$33,700.70 (excluding GST).

Tenders were reviewed by Council.

024-07-19-14 **MOVED BY** Mayor Esche that Jomad Industries Ltd. be awarded the contract to complete the Streets & Drainage Project at the quoted price of \$20,537.50 (excluding GST) and that an additional 15% contingency be added for potential cost over runs.

CARRIED

5.2 Apache Canada: Lease Construction at 10-7-35-6 W6M:

Apache Canada has commenced construction of a lease for a multi-well sweet gas pad. They, and Alberta Energy Regulator (AER) were not aware of the Burnstick Lake Management Plan until contacted by SPOG. Apache Canada has since ceased work until a meeting with Burnstick Lake Public Advisory Committee (BLPAC), Apache, and the AER can be arranged. Deputy Mayor Doug Lindblom will be attending as the SV representative and on behalf of SPOG.

No further action taken by Council until the meeting is held.

5.3 Weed Inspector Appointments:

Under the delegated authority of the Weed Control Act & Regulations, Sect. 5 states that: "A local authority shall appoint a sufficient number of inspectors to carry out this Act within the municipality." Clearwater County is prepared to appoint Clearwater County staff for the Summer Village for 2014 for field and administrative duties as directed by the Agricultural Service Board.

025-07-19-14 **MOVED BY** Mayor Esche that the following Clearwater County Agricultural Services staff be appointed as Weed Inspectors under the Alberta Weed Control Act for the SV of Burnstick Lake for 2014 for field and administrative duties as directed by the Agricultural Service Board: Taya van der Vlis, Martin Winchell, Kortney Ahlstrom and Ross Chudleigh.

CARRIED

5.4 Municipal Sustainability Initiative (MSI) – Amending Memorandum of Agreement:

The provincial 2014 budget announced the consolidation of the Municipal Sustainability Initiative (MSI) Capital and Basic Municipal Transportation Grant (BMTG) programs under the MSI Capital program. To facilitate payment of the BMTG portion an amendment to the MSI Memorandum of Agreement is required.

026-07-19-14 **MOVED BY** Mayor Esche that Council approve and complete execution of the amending Memorandum of Agreement to the MSI Memorandum of Agreement.

CARRIED

5.5. Signage Project – Award of Contract:

The Capital Planning Committee has been working on the Signage Project and have received 2 quotes for the project.

- Alberta Traffic Supply: \$8,814.96 including GST.
- Montana Signs Ltd: \$8,930.25 including GST

The Capital Planning Advisory Committee has reviewed the quotes received and recommend awarding it to Montana Signs Ltd.

027-07-19-14 **MOVED BY** Mayor Esche that Council accept the quote of \$8,930.25 including GST from Montana Signs and that an additional 15% contingency be added for potential cost over runs.

CARRIED

6. Reports:**6.1 CAO Report:**Financials:

- Grants: Alberta Municipal Affairs has reviewed and accepted the reporting requirements as per the MSI Funding agreement. Alberta Transportation has

accepted the 2014 submissions under the Federal Gas Tax Fund (FGTF) and will be transferring a grant payment for \$22,188.

- Taxes: all taxes have been paid except for 2 accounts.

Planning, Development:

- One permit received for development of deck access to the lake.

Capital Planning:

- The Committee is to the stage of awarding contracts for the Road & Drainage Project and the Signage Project.

6.2 Council Reports:

Mayor Esche: no reports.

Deputy Mayor Lindblom: May and June SV activities update to SPOG, update on discussions with Clearwater County to change SV identification signage posted at the main road, working with Telus and Fortis to repair pedestal in Fir Close.

Councillor Madge: update of Capital Planning Committee discussion concerning the proposed Lakefront Pathway: currently looking for ideas for improvements within the area between Lots 3-6 in Poplar Close. A boardwalk is one idea, checking out federal and provincial requirements, who has jurisdiction. Initial contact has been made with affected property owners and they will be continually consulted on this project. There is still a lot of preliminary work that needs to be done before a decision can be made to move ahead with the project.

6.3 Financial Report:

Council reviewed the financial reports as at July 7, 2014 and received them for information.

7. Correspondence, Information Items:

- 7.1 Bill 27 – Flood Recovery & Reconstruction Act – enacted December 2013. Includes a number of amendments to the MGA.
- 7.2 New Building Canada Fund (NBCF) status update.
- 7.3 Aquatic Invasive Species – free provincial signage.
- 7.4 FRIAA (Forest Resource Improvement Assn of AB) Grant: Assn of SV of AB (ASVA) successful in receiving funds.
- 7.5 Municipal Sustainability Strategy – Key Measures of Municipal Viability.
- 7.6 Safety Codes Council – Municipal Safety Recognition Award.

8. 8.1 Future Meeting Dates:

Council:

(all Council meetings start at 10:30 am):

- December 6, 2014 – Village of Caroline Council Chambers.

9. Adjournment:

028-07-19-14 Moved by Mayor Esche to adjourn the meeting at 3:00 pm.

CARRIED

Mayor

CAO