

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
Community Center, #7 Burnstick Drive  
October 18, 2014**

**PRESENT:** Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.  
Staff: CAO Therese Kleeberger.

**1. CALL TO ORDER:**

Mayor Harold Esche called the meeting to order at 10:40 a.m.

**2. GENERAL:**

**2.1 Agenda:**

**029-10-18-14** **MOVED BY** Mayor Esche that the agenda be approved with additions:

5.5 Implementation of Capital Projects, next steps

5.6 Snow Plowing

**CARRIED**

**2.2 Minutes:** Council Meeting, Organizational Meeting, Annual General Meeting July 19, 2014

**030-10-18-14** **MOVED BY** Mayor Esche that the minutes of the regular meeting held July 19, 2014 be approved as presented.

**CARRIED**

**031-10-18-14** **MOVED BY** Councillor Madge that the minutes of the organizational meeting held July 19, 2014 be approved as presented.

**CARRIED**

**032-10-18-14** **MOVED BY** Mayor Esche that the minutes of the annual general meeting held July 19, 2014 be approved as presented.

**CARRIED**

**Agenda Packages to Residents:**

A member of the public asked if the full agenda package could be sent out to all residents and not just the agenda. Council directs the CAO to continue to send out the agenda and then if any residents would like the full package they can respond back to the CAO for a copy.

**3. Delegation(s):**

**Bill Post, Lakefront Pathway Project Discussion:**

Mr. Post attended Council to express his concerns surrounding the proposed pathway improvement project.

Points raised:

- Is frustrated with how the process is being conducted and presented to affected property owners – no communication, impacted residents are opposed to any changes unless all other residents are in favour of the project,
- Is currently a natural pathway – leave it that way,
- Double exposure to properties increasing risk of theft and vandalism,
- Increased liability if a boardwalk is constructed,
- Increase in property insurance,
- Grant money could be used more wisely elsewhere – street paving, second village egress in/out, shore erosion improvements.
- Mr. Post also referred to various sections of the Village bylaws: reserve land to stay in its natural state, not to impact vistas and villas, definition of “nuisance”.

Council Response:

- Council's initial direction to the Capital Planning Advisory Committee and continues to be; to research, and explore all options only with the information to come before Council,
- Council has not given approval to proceed with a project,
- There is absolutely no plan to expropriate,
- The pathway improvements could remain status quo in the end,
- All residents will have the opportunity to participate in the planning and be part of the final decision making process.

**4. UNFINISHED BUSINESS:**

**4.1 Apache Canada: well lease construction at 10-7-35-6 W5M:**

Deputy Mayor Doug Lindblom reported that:

A meeting was held with SPOG, Apache, Alberta Energy Regulator (AER), and Environment and Sustainable Resource Development (ESRD).

- Village cannot stop the oil and gas industry but can get them to meet certain conditions,
- The Apache well lease construction has received approval to go ahead,
- With the increased oil traffic, Clearwater County and Apache done dust control on the main road to keep it safer for travelers and tourists,
- Apache apologized that they knew nothing about the Burnstick Lake Management Plan and are taking it seriously,
- AER and ESRD do not recognize the Burnstick Lake Public Advisory Committee (BLPAC),
- SPOG will attempt to revive the BLPAC to get it active again so that they can be put on government contact lists for notification of proposed oil and gas activities in the area.

**5. NEW BUSINESS:**

**5.1 Cabin Owners Handbook:**

Huge thanks go to Mayor Esche and Marnie McMillan who have drafted a handbook of information on history, emergency services contacts, recreational activities and events available in the area, etc. for current and new cabin owners. Council reviewed the handbook with a few minor edits that will be made.

**033-10-18-14** **MOVED BY** Deputy Mayor Lindblom to adopt the Cabin Owners Handbook, that the Handbook be passed out to the residents, and that the Handbook be reviewed annually at the annual general meeting. **CARRIED**

**5.2 Gas Tax Fund (GTF) Grant Program Agreement:**

Alberta Municipal Affairs announce the new Gas Tax Fund (GTF) grant as of April 1, 2014. This is a grant between Canada and Alberta providing funding between the years of 2014 – 2024 and replaces the past Federal Gas Tax Fund (FGTF). The new program has expanded the range of projects to include recreational and cultural infrastructure, broadband connectivity, disaster mitigation infrastructure and brownfield development.

In order to access the new GTF funding, municipalities will be required to enter into a new agreement with the province. The provincial-municipal agreement will cover the 2014 – 2024 period and will also govern unspent funding accumulated under the previous GTF agreement.

**034-10-18-14** **MOVED BY** Deputy Mayor Lindblom to approve entering into agreement with Alberta Municipal Affairs to receive Gas Tax Fund (GTF) grant revenues.

**CARRIED**

**5.3 Exit/Entrance Identification Signs – Clearwater County Thank You:**

Council commend Clearwater County Councillor Earl Graham and Clearwater County Administration for their efforts in erecting new exit/entrance identification signs for the Summer Village. It has also greatly improved rapid identification of correct routing for emergency and other service vehicles and visitors alike.

**035-10-18-14** **MOVED BY** Mayor Esche that a “Thank You” letter be sent to Clearwater County in appreciation for erecting new exit/entrance identification signs for the Summer Village.

**CARRIED**

**5.4 Break and Enters Discussion:**

Once again there have been a couple of break and enters into cabins. Police were contacted. Residents need to continue to be vigilant, secure cabins. RCMP also recommend that people take license plate numbers from strange or suspicious vehicles and phone them in. They can run a check to see if it is something to be concerned about and to follow up on.

Council discussed other possible ways that may help to deter criminal activities such as surveillance cameras, street lighting.

Residents will continue to be notified if there is further break and enters via email, mail, and the newsletter.

**5.5. Implementation of Capital Projects, Next Steps:**

Council would like the Capital Planning Advisory Committee (CPC) to continue exploring and gathering information on the proposed Lakefront Pathway project including erosion control.

Further, Council would like to look at preparing overall guidelines for the CPC when working on proposed projects.

**5.6 Snow Plowing:**

Advertisements were placed in the Mountaineer, Western Star, Sundre Roundup, and Innisfail Province asking for interested parties to submit a proposal. To date there has only been one inquiry and no submissions.

Council wish to have Harvey Barrer continue to provide this service and Jomad Industries to be used as a backup.

**6.**

**Reports:**

**6.1 CAO Report:**

Community Services:

- Bi-monthly garbage pick up to continue until January 1. In the future, monthly pick up will occur between January 1 and April 30 when it will change to bi-monthly pick up between May 1 and December 31 as per Council request.
- No water test will be completed for the November statutory holiday as Diane Lindblom will be gone on holidays.

Property & Infrastructure:

- Dilapidated Platform: no response has been received from the presumed owner. Platform is in very poor condition, is dangerous and unsafe. Council request that a letter be sent.

Capital Planning:

- Written progress report received from CPC Project Lead Russ Down: Alberta 1 Calls completed, posts installed, signs and house numbers to be installed shortly and old street signs removed and stored at the Community Center.

**6.2 Council Reports:**

Mayor Esche: no reports.

Deputy Mayor Lindblom: October SV activities update to SPOG.

Councillor Madge: no reports

CPC Member Russ Down: Signage Project Progress report.

**6.3 Financial Report:**

No financial report due to computer malfunction.

**7. Correspondence, Information Items:**

- 7.1 Alberta Tire Recycling: Municipal Demonstration Grant.
- 7.2 AB Roadbuilders & Heavy Construction Assn white paper: Transportation Infrastructure Debt in Alberta.
- 7.3 AUMA: Advocacy Strategy and Tactical Plan – developed by AUMA to ensure municipal voices and their important issues are addressed.
- 7.4 Alberta Energy Regulator’s First annual report.
- 7.5 Brownlee LLP: team introduction – FOIP.
- 7.6 Canadian Union of Postal Workers: support to save Canada Post.
- 7.7 South Saskatchewan Regional Plan (SSRP): framework for the efficient use of land.
- 7.8 Incident Command System ((ISC) training courses schedule.
- 7.9 Subdivision & Development Appeal Board Training sessions.

**036-10-18-14** **MOVED BY** Mayor Esche that approval be given to any members of the Subdivision & Development Appeal Board who wish to attend and Councillor Madge to attend a training session. **CARRIED**

**8. 8.1 Future Meeting Dates:**

Council:

(all Council meetings start at 10:30 am):

- December 6, 2014 – Village of Caroline Council Chambers.

**9. Adjournment:**

**037-10-18-14** **Moved by** Deputy Mayor Lindblom to adjourn the meeting at 1:10 pm.

**CARRIED**

---

Mayor

---

CAO