

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Caroline Village Council Chambers
April 16, 2016**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:

Mayor Harold Esche called the meeting to order at 10:31 a.m.

2. GENERAL:

2.1 Agenda:

005-04-16-16 **MOVED BY** Councillor Madge that the agenda be approved with the deletion of Item 5.4. Telephone Satellite on MR.

CARRIED

2.2 Minutes: Council meeting – February 20, 2016

006-04-16-16 **MOVED BY** Deputy Mayor Doug Lindblom that the minutes of the Council meeting held February 20, 2016 be approved as presented.

CARRIED

3. DELEGATION(S): Cammie Laird, Fire Chief, Clearwater Regional Fire Services (CRFS)

3.1 Mutual Aid Fire Control Agreement and Plan:

Cammie attended Council to discuss with them the Mutual Aid Fire Control Agreement and Plan. The purpose of the agreement is to facilitate mutual aid fire control efforts between Agriculture & Forestry and Clearwater Regional Fire Services (CRFS) serving the municipalities of Clearwater County, Rocky Mtn House, Caroline and Burnstick Lake.

007-04-16-16 **MOVED BY** Mayor Esche that the SV of Burnstick Lake approve participation in the Mutual Aid Fire Control Agreement and Plan with Agriculture & Forestry.

CARRIED

Other matters discussed with Cammie:

- Rescue Service Agreement review
- Caroline Fire & SV fire agreement
- Fire insurance on personal property
- Fire Protection Plan
- Fire Suppression for SV

Cammie Laird withdrew from the meeting at 11:10 am.

4. UNFINISHED BUSINESS:

4.1 Bylaw 67-16: Amendment to Traffic Bylaw 11-94:

The purpose of the bylaw is to include traffic matters that exist in the Land Use Bylaw that are currently un-enforceable under the Land Use Bylaw and to add a penalties and authority section for enforcement.

Council reviewed the draft bylaw and made minor amendments to wording.

Council also discussed concerns received from a resident and will take the comments into consideration regarding enforcement. The resident also raised other items that will be considered at a future time should they need to be addressed.

008-04-16-16 **MOVED BY** Mayor Esche that Bylaw 67-16 be read a first time. **CARRIED**

009-04-16-16 **MOVED BY** Deputy Mayor Lindblom that Bylaw 67-16 be read a second time. **CARRIED**

5. NEW BUSINESS:

5.1 2015 Financial Statements

Council reviewed the 2015 financial statement and financial information return. The Summer Village continues to maintain a healthy financial position with a cash balance of \$239,873. There was a shortfall of \$3,118 in revenue over expenses due to final completion of signage and street maintenance. There was no acquisition of capital assets. The Summer Village continues to remain debt free with a total debt limit available at \$84,742.

010-04-16-16 **MOVED BY** Mayor Esche that the 2015 financial statement and financial information return as presented be approved. **CARRIED**

5.2 Tax Rate Bylaw 66-16:

The purpose of Bylaw 66-16 is to authorize the rates of taxation to be levied against assessable property within the Summer Village of Burnstick Lake for the 2016 taxation year.

011-04-16-16 **MOVED BY** Councillor Madge that Bylaw 66-16 be read a first time. **CARRIED**

012-04-16-16 **MOVED BY** Deputy Mayor Lindblom that Bylaw 66-16 be read a second time. **CARRIED**

013-04-16-16 **MOVED BY** Mayor Esche that Bylaw 66-16 be introduced for third and final reading. **CARRIED UNANIMOUSLY**

014-04-16-16 **MOVED BY** Deputy Mayor Lindblom that Bylaw 66-16 be read and third and final time. **CARRIED**

5.3 Invites: AGM, Pancake Breakfast

Each year suggestions are made who to invite to the Pancake Breakfast and the annual general meeting and what presentations, if any, that may be of interest and beneficial to the residents. Council would like invitations sent to the following individuals/organizations:

AGM:

Cal Rakach, Clearwater Trails Initiative (CTI), Lorne Hindbo, guide and outfitter, Wildlife and Safety.

Pancake Breakfast:

SPOG, FireSmart – Ag & Forestry, Caroline Ambulance & Fire, Caroline Council, Clearwater County Division Councillor Earl Graham.

6. Reports:

6.1 CAO Report:

General Administration:

- No report.

Assessment:

- Assessment notices were mailed March 29, 2016. Final date to appeal your assessment is May 28, 2016. An appeal fee of \$50.00 must accompany the appeal application. Details on the process can be obtained from AB Municipal Affairs website or by contacting the CAO.
- Work continues to be done towards the establishment of an Assessment Review Board.

Protective Services:

- Rocky Forest Protection Area and Clearwater County have implemented a Fire Advisory. Clearwater County recommend that the urban municipalities within the County also issue a Fire Advisory.

Roads, Streets:

- No report.

Financials:

- 2015 Financial statements completed and will be submitted to AB Municipal Affairs following Council approval.
- Preparing year end reporting requirements for GST, municipal grants.

Property & Infrastructure:

- Boat Launch Fence Project: will be following up with Mike Stephens Contracting on a start date and with Jomad Industries for the road work.
- Security System: new night mode stationary cameras installed making the surveillance system fully functional now as per the project scope.

Solid Waste:

- Starting May 1, 2016, there will be two pickups per month to November 1, 2016.

Water Management:

- No report.

Recreation, Parks, Cultural:

- No report

Planning, Development:

- One application has been received for the construction of a lake shore dock at Lot 3, Block 3, Plan 217KS.

Other matters raised from public in attendance:

- Functional, working culverts,
- Resurfacing of Burnstick Drive in 2017, pot hole fixes

6.2 Council Reports:

Mayor Esche: none.

Deputy Mayor Lindblom: SPOG update – surveillance system, contributions made to broader community.

Councillor Madge: lake quality monitoring – not sure if Burnstick Lake is on the list this year. AB Lake Management Services will need volunteers to assist with this if the SV is included on the list.

6.3 Financial Reports:

Council reviewed the financial reports to April 11, 2016 and received them for information.

7. Correspondence, Information Items:

7.1 ASVA update of meeting with Municipal Affairs and Kate Wilson concerning invasive species.

7.2 AB Municipal Affairs: ongoing Safety Codes Exemption for Specified Residences under the Persons with Developmental Disabilities Program.

7.3 WCB National Day of Mourning is April 28, 2016.

7.4 AB Srs & Housing: have a series of resources to encourage and support people to make plans for aging in place in their home or community.

8. 8.1 Future Meeting Dates, Events for 2016:

Council:

(all Council meetings start at 10:30 am):

- June 18/16 – SV Community Center (AGM, Organizational & Council Meetings)
- October 15/16 – SV Community Center
- December 3/16 – Caroline Village Council Chambers

Community Events:

- Pancake Breakfast – July 30, 2016 - SV Community Center – 10:00 am.

Council ask for volunteers to help out the day of the breakfast.

9. Adjournment:

015-04-16-16 **MOVED BY** Mayor Esche to adjourn the meeting at 1:30 pm.

CARRIED

Mayor

CAO