

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Village of Caroline Council Chambers
December 3, 2016**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:

Mayor Harold Esche called the meeting to order at 1:00 pm.

2. GENERAL:

2.1 Agenda:

034-12-03-16 **MOVED BY** Councillor Madge that the agenda be approved with no additions.

CARRIED

2.2 Minutes: Council meeting – October 15, 2016

035-12-03-16 **MOVED BY** Deputy Mayor Doug Lindblom that the minutes of the Council meeting held October 15, 2016 be approved as presented.

CARRIED

3. DELEGATION(S): None

4. UNFINISHED BUSINESS:

4.1: Emergency Siren:

At the previous meeting Deputy Mayor Lindblom reported that Shell is closing down operations and will be dismantling the tower and emergency siren. Further correspondence with Shell indicates that the plant could close as soon as 2018 - 2022. They will put together the information we are asking for and then discuss.

5. NEW BUSINESS:

5.1: Budget 2017:

Revenue:

General Revenues: it is unknown at this time if there will be any allocations under the MSI Operating grant component for 2017.

Expenses:

- Council/Legislative: no change.
- General Legislative: minimal change – slight decrease in membership fees, community events. Increase for assessment fees as per contract.
- Roads & Streets: reduction to snow plowing estimate.
- Solid Waste (Garbage): increase due to additional pickups.
- Water Management: no changes.
- Protective Services: (new category) CREMA Emergency management moved from Planning, Development. Increase over last year allotment.
- Recreation, Parks, Cultural: reduction to community center utilities, increase in MR maintenance.
- Planning, Development: estimate added should there be any planning or development that is not covered under grant programs.

The school tax will not be known until after the provincial budget and the SV has no control over this tax.

Council reviewed the budget and made minor revisions increasing the snow plowing and garbage disposal estimates.

036-12-03-16 **MOVED BY** Mayor Esche that Council approve in principal and as amended, the 2017 Operating Budget - municipal portion only.

CARRIED

5.2: Provincial Grant Programs, Allocations:

As per the agreements and regulations concerning the various grant programs offered by the province, there is a timeframe in which the Summer Village has to apply for and expend the funds allocated.

Currently, under the MSI Capital grant component, there is a 6 year timeframe to complete this. The Summer Village falls short of meeting this requirement as per the 2015 Statement of Funding Expenditures as filed. The Summer Village needs to spend \$80,686 by May 2017 to meet this requirement and an amending agreement for an extension will have to be completed. The Summer Village also needs to submit projects for at least \$298,179.

With the Lakeshore Erosion and Dry Hydrant projects, these only total approximately \$171,750 leaving an estimated \$126,429 left for projects.

The current status for approval of these projects is still in review and have been forward to the Minister of Municipal Affairs for approval.

In discussion with Municipal Affairs, they recommend that if the Summer Village does not have sufficient projects and cannot expend the funds, that discussion take place with Clearwater County to pass the funds on to them for the benefit of the local area rather than having to return the money back to the province. Additionally, Clearwater County may have ideas and suggestions for projects that would benefit the Summer Village as well.

Council direct CAO Therese Kleeberger to meet with Clearwater County Administration to discuss this.

5.3: Contravention of Municipal Bylaws:

Often times matters have been brought forward to Council concerning contravention of the regulations and procedures that have been set out in various bylaws of the Summer Village particularly the Land Use Bylaw and Traffic Bylaw. Some of these include use of and development on municipal reserves, fences, parking on the roadways, speed limits, ATV usage.

A lengthy discussion ensued. Concerning the most recent issue regarding the parking of a logging truck at the residence of the owner, Council is in agreement to designate an area along the east boundary of the boat launch for the parking of industrial vehicles during the winter season to relieve congestion and reduce disturbance to neighbourhoods.

Moving forward Council want to communicate to the residents and make them aware of the various bylaws the summer village has and the contraventions to these bylaws.

5.4: Surveillance System: Software Support Proposal:

Contava Inc. has prepared a proposal for Council consideration to purchase annual software support. The “Genetec Advantage” flat rate for 1 SV-16 system for one year is \$293.00. The support is only mandatory with the purchase of specific software licenses such as virtualization, advanced mapping, Windows clustering, etc. For the system the SV has, Contava has enough expertise to assist the SV should support be necessary for the software.

037-12-03-16 **MOVED BY** Mayor Esche that Council decline the proposal to enter into an agreement for software support for the surveillance system.

CARRIED

5.5: FRIAA Draft Fire Bylaw Template:

At the fall ASVA annual general meeting, CPP Environmental Corp presented a draft fire bylaw template they are developing for use by summer villages. This project is being funded through the Forest Resource Improvement Assn of AB (FRIAA) FireSmart grant. At that meeting, CPP Environment committed to forwarding the draft bylaw to Summer Villages for review and feedback.

Council received the draft for information.

6. Reports:

6.1: CAO Report:

Council, Legislative: 2017 is “Election Year”.

6.2: Council Reports:

Mayor Esche: none.

Deputy Mayor Lindblom: SPOG update – Doug was re-elected to the Board. 2016 has been a hard year for SPOG but the oil industry continues to support the group.

Councillor Madge: Lake monitoring – the province is willing to add the lake to their list again for next year if there is someone willing to volunteer to tour them around the lake.

CPC Mtg: brief update from the discussion concerning the Lakeshore rehabilitation and erosion control proposed project.

6.3: Financial Reports: None

7. Correspondence, Information Items:

7.1 Briefing on MGA Amendments and Next Steps.

8. 8.1 Future Meeting Dates, Events for 2017:

Council:

(all Council meetings start at 10:30 am):

- February 11, 2017 – Caroline Council Chambers
- April 8, 2017 – Caroline Council Chambers
- June 24, 2017 (tentative) AGM, Organizational, & Council – Community Center, 7 Burnstick Drive
- October 14, 2017 – Community Center, 7 Burnstick Drive
- December 2, 2017 – Caroline Council Chambers

Events:

- Pancake Breakfast – August 5, 2017, Community Center, 7 Burnstick Drive starting at 10:00 am.

9.

Adjournment:

037-12-03-16

MOVED BY Mayor Harold Esche to adjourn the meeting at 2:50 pm.

CARRIED

Mayor

CAO