

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Council Chambers, Caroline Administration Office
December 2, 2017 – 10:30 am**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:
Mayor Harold Esche called the meeting to order at 10:35 am.

2. GENERAL:

2.1 Agenda: additions:

5.3 Burnstick Lake Management Plan, BLPAC

32-17-12-02 MOVED BY Councillor Madge that the agenda be adopted with additions.

CARRIED

2.2 Minutes: Council meeting: October 14, 2017

33-17-12-02 MOVED BY Deputy Mayor Lindblom that the minutes of Council meeting held October 14, 2017 be approved as presented.

CARRIED

3. DELEGATION(S): Steve Debiegne – Clearwater County Reg. Fire Chief
Steve Debiegne was scheduled to meet with Council to discuss enhanced fire protection options but was unable to attend.

4. UNFINISHED BUSINESS:

4.1: Lakeshore Erosion Project Update:

WSP provided a preliminary Fish Habitat Assessment report. The report was reviewed and it appears that a lot of the information within it is not pertinent to Burnstick Lake. WSP will be requested to clean it up and resubmit another draft.

Once this is received Council would like to receive it and then forward it to the Capital Planning Committee. From there, a joint meeting will be scheduled with the CPC, Council and WSP for continued discussion on the project.

4.2: Fire Pit Self Inspections Form – Final Draft:

Council reviewed the final draft. Council also discussed fire bans/advisories and declaration of same.

34-17-12-02 MOVED BY Mayor Esche that the Fire Pit Self Inspection form be approved and that it be mailed out to residents with the tax notices and that it be put on the website.

CARRIED

35-17-12-02 MOVED BY Deputy Mayor Lindblom that fire bans and advisories be declared when bans and advisories are declared by Clearwater County.

CARRIED

5. NEW BUSINESS:

5.1: Removal of Dangerous Trees from Municipal Reserve Lot R-4, Plan 217RS:

Matterhorn Forest Enterprises has identified trees on MR Lot R-4, Plan 217RS that are diseased and rotten and are imposing an imminent danger to private property should they fall. Cost will be \$360.00

Council received for information.

5.2: Budget 2018 – Municipal Portion Only:

Revenue:

General Revenues: none expected other than through taxation.

Expenses (compared to 2016 budget and 2017 actuals):

- Council/Legislative: no changes.
- General Legislative: minimal change –slight Increases for audit services, insurance premiums.
- Roads & Streets: no changes.
- Solid Waste (Garbage): no changes.
- Water Management: no changes.
- Protective Services: increase in CREMA emergency management.
- Recreation, Parks, Cultural: increase in community center utilities, miscellaneous rec and parks expenses, municipal reserve tree maintenance due to increased weather events.
- Planning, Development: no changes.

The school tax will not be known until after the provincial budget and the SV has no control over this tax.

36-17-12-02 **MOVED BY** Deputy Mayor Lindblom that the 2018 Budget – Municipal Portion Only be approved as presented.

CARRIED

5.3: Burnstick Lake Management Plan – BLPAC:

Diane Lindblom was in contact with Andrea McMillan, Integrated Resource Planner, AB Environment & Parks. Ms. McMillan conveyed to Diane that the Burnstick Lake Management Plan is being reviewed as part of the planning process for the North Saskatchewan Regional Plan. The Plan is being reviewed for alignment with existing regulatory mechanisms and to identify special provisions that should continue in new planning or policy documents. The Planning Branch is recommending that the Burnstick Lake Management Plan be transitioned into a Lake Watershed Management Plan through a collaborative multi-stakeholder process within the next few years following the release of the North Saskatchewan Regional Plan. The timelines on the update to the Burnstick Lake Management Plan are yet to be determined.

6.

Reports:

6.1: CAO Report:

General Administration: No Report

Assessment/Taxation: No Report

Protective Services:

- The Clearwater Regional Emergency Management Advisory Committee (CREMA) met on Nov. 20, 2017. Highlights of the meeting included a briefing of the purpose of CREMA to newly appointed members, distribution of information binders, review of 2017 programs and 2018 initial planning for budget and program support.

Roads, Streets: No Report

Financials: No Report

Property & Infrastructure: No report

Solid Waste:

- As of November 1, 2017 to March 31, 2018 garbage pickup has been reduced to one pickup per month.

Water Management:

- All sample results continue to be good.

Recreation, Parks, Cultural: No Report

Planning, Development:

- Burnstick Lake Management Plan: AB Env & Parks has confirmed that the current Plan will remain on record even though it expired on October 31, 2017 until the Plan can be renewed and registered again.

6.2: Council Reports:

Mayor Esche: in addition to the CREMA regional emergency plan, he would like to see a local plan developed for the SV setting out procedures for evacuation, completion of a hazards assessment, etc.

Deputy Mayor Lindblom: SPOG update, marking and signing improvements to Burnstick Main Road and Hwy 54 access.

Councillor Madge: Lake Watch Monitoring program and latest stats from AB Environment and Parks.

6.3: Financial Reports: no report.

7. Correspondence, Information Items:

7.1 AB Municipal Affairs: Builders License – Active Building Permit Applications.

7.2 FortisAlberta Approved Rates for 2018.

8. 8.1 Future Meeting Dates, Events for 2018:

Council: (all Council meetings start at 10:30 am):

- February 10, 2018 – Caroline Council Chambers
- April 7, 2018 – Caroline Council Chambers
- June 23, 2018 - AGM, Organizational, & Council – Community Center, 7 Burnstick Drive
- October 13, 2018 – Community Center, 7 Burnstick Drive
- December 1, 2018 – Caroline Council Chamber

Events:

- Pancake Breakfast – August 4, 2017, Community Center, 7 Burnstick Drive starting at 10:00 am.

9. Adjournment:

37-17-12-02 MOVED BY Mayor Harold Esche to adjourn the meeting at 12:25 pm.

CARRIED

Mayor

CAO