

# BURNSTICK LAKE ANNUAL GENERAL MEETING

## **Burnstick Lake Community Centre**

Saturday, June 23, 2018

1. **Call to Order:**

Mayor Harold Esche called the meeting to order at 10:40 am.

Attending: Mayor Harold Esche  
Deputy Mayor Doug Lindblom  
CAO Therese Kleeberger

Absent: Councillor Brenda Madge

Mayor Esche welcomed everyone to the 2018 Annual general meeting.

2. **Adoption of Agenda:**

Moved by Deputy Mayor Lindblom to approve the agenda.

Carried.

3. **2017 AGM Minutes – June 24, 2017:** reviewed and received for information.

4. **Mayor's Report:**

**Legislative, General Administration:**

- Election 2017: the new Council for the next 4 year term was acclaimed.
- New logo created incorporating the lake image with the loon, the trees/forest area and the mountains.
- Burnstick Lake Management Plan (BLMP): the plan expired October 2017 and the province assured that it would still be recognized. The plan will be integrated with the North Saskatchewan Regional Watershed Plan (NSRWP) currently being prepared by AB Environment & Parks.
- 2017 Lake Monitoring program was successful and from all indications the lake continues to be healthy. The SV has been accepted to participate again in 2018.
- Fire Pit Inspections: residents will now complete their own inspection and return the form back for SV records. The onus is on the residents to ensure that they meet the requirements of the bylaw and will assume full responsibility and liability for their fire pit.
- 2016 Federal Census: as of the 2016 federal census the official population count is 15 residents.

**Financial Management:**

- Budget 2017: the annual assessment for 2017 decreased by 9.14% and the 2017 education property tax requisition decreased by 8%. Total tax revenue will decrease by 1.68% largely due to the reduced education tax. Estimated municipal (\$56,473.00) and education tax (\$60,319.20) expenditures total \$116,756.20 to be raised by general municipal taxation.
- The 2017 MSI Operating grant of \$3,694.00 was applied to garbage disposal and snow plowing.

**Protective Services:**

- Video Surveillance System: Council continues to look at upcoming technology advancements that could potentially be wireless making it financially feasible to allow for additional cameras to be installed along Burnstick Drive. Council also developed a Surveillance System Storage Device Release Form (released only to the RCMP).

- Emergency Siren: when the Shell Gas Plant closes their tower and emergency siren located in the Summer Village will be dismantled. Before this is done, they have offered the opportunity to the Summer Village to take over the siren to use for its own emergency alert system. Consensus of Council is to remain with the status quo until the possible plant closure and to pursue more modern emergency alert communications for the Summer Village.
- Wildfire Threat Advisory September 7, 2017: at approximately 7:00 pm the SV was advised of a wild fire approximately 8 km west of the summer village. Ag Forestry actioned the fire calling in ground and air resources and heavy equipment. No evacuation was advised due to given distance from fire. Local residents were advised of situation via phone calls and email. Communications continued with updates from CREMA and Ag Forestry. Residents were asked to prepare for evacuation if the direction of the fire changed towards the Summer Village. By September 10, 2017 the wildfire was classified as being held and was extinguished shortly thereafter.

#### **Roads & Streets:**

- Road Maintenance: a few pot holes on Burnstick Drive were repaired and the texas gate was cleaned out.
- SV Entrance Sign: the “Summer Village” entrance sign that was donated by a resident several years ago and is not salvageable.

#### **Solid Waste Management:**

- Waste Management: garbage pickup is every 2 weeks from May 1 – Oct. 31. Pick up is once every 4 weeks starting November 1 – April 30.

#### **Water Management:**

- All water sample reports came back good.

#### **Planning & Development:**

- Municipal Development Plan (MDP), Intermunicipal Development Plan (IDP), Intermunicipal Collaboration Plan (ICF): under the new Mun. Govt Act it is mandatory that the SV implement these plans by July 2020. Council applied for a grant to create the MDP and are working with Clearwater County to implement the IDP and ICF.
- 50<sup>th</sup> Anniversary: discussion held about holding a celebration in 2018 marking 50 years since the formation of the SV **Parks, Recreation, Cultural:**
- Aquatic Zebra Mussels Invasive Species: Alberta Water Council continues to work hard to avoid these species becoming established in the province’s lakes.

#### **Capital Planning:**

- Lakefront Erosion Reclamation Project: progress is slow due to approvals of the various permits and licenses. Once these are received the project will proceed to the design stage and tender.
- Dry Hydrant Fire Suppression Project: the project has been cancelled. Council is now in discussions with Clearwater County on another potential project that will tie in with Clearwater County’s wildfire structural property protection system.

### 5. **Financial Report:**

The Summer Village ended the year with a surplus of \$5,402 (revenue over expenses). The surplus was a result of provincial MSI Operating grant (\$3,694) and the ALARIE insurance dissolution and payout of \$6,120. There were no outstanding taxes at the end of 2017. Total tax levy was \$116,481: \$56,162 for municipal purposes, \$60,319 for the education requisition.

#### **Cash and Temporary Investments:**

The Summer Village continues to maintain a healthy financial position with a cash balance of \$408,667. Breakdown of the cash is as follows:

Unrestricted cash: \$56,607

Restricted cash: \$353,172

- Reserves - \$39,296
  - ALARIE - \$2,764
  - Contingency - \$12,532
  - Tangible Capital Assets - \$4,000
  - Tax Rate Stabilization - \$20,000
- Deposits (dev. Permits, keys) - \$4,515
- Deferred Revenue (provincial grants) - \$309,360

In addition to the cash balance, the Summer Village has funds due from other governments - \$208,444.

**Acquisition of Capital Assets:**

- There was no acquisition of capital assets.

The Summer Village continues to remain debt free with a total debt limit of \$101,353 available to the Summer Village.

6. **Question & Answer, General Discussion:**

- Septic Systems: concern about sewage from septic fields and outhouses, grey water, etc. leaching into the lake.
- Size of boats allowed on the lake – rules and regulations.
- Socialization and communication programs, ideas to engage the young people.
- Walkways, municipal reserves – removal of dangerous and unsafe trees, tree planting project.
- Options that the Summer Village could consider is purchase of water flow pumps to assist and the installation of sprinklers on private cabins.

7. **Presentation - Steve Debiegne, Clearwater Regional Fire Chief:**

Chief Debiegne provided information regarding wildfires and how the fire department prepares for structural protection in the event a wildfire threatens the Summer Village. Clearwater Regional Fire Rescue Service (CRFRS) and Agriculture and Forestry's Wildfire Prevention Unit brought out their CRFRS command trailer and various equipment that would be used for structural protection if the Summer Village is threatened with wildfire. They also brought out a working sprinkler system to demonstrate how it works for private residential use to further enhance wildfire protection.

Mayor Esche thanked everyone for attending and for all the volunteer hours they put in to make the summer village a great place to live.

8. **Adjournment:**

Mayor Esche adjourned the annual general meeting at 12:30 pm.

---

Mayor

---

CAO