

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
#7 Burnstick Drive
October 26, 2019 – 10:30 am**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. **CALL TO ORDER:**
Mayor Harold Esche called the meeting to order at 10:30 am.

2. **GENERAL:**

2.1 Agenda: Additions:

4.3 – MDP Update

5.4 – Wireless Surveillance Systems - CCI

30-19-10-26 **MOVED BY** Councillor Madge that the agenda be adopted as presented
Agenda with additions.

CARRIED

2.2 Minutes: Regular Council Meeting – June 15, 2019
ORG Meeting – June 15, 2019
Annual General Meeting – June 15, 2019

31-19-10-26 **MOVED BY** Deputy Mayor Lindblom that the minutes of the regular
Minutes – Regular Council meeting held June 15, 2019 be approved as presented.

CARRIED

32-19-10-26 **MOVED BY** Mayor Esche that the minutes of the Organizational meeting
Minutes – Regular Council held June 15, 2019 be approved as presented.

CARRIED

33-19-10-26 **MOVED BY** Councillor Madge that the minutes of the Annual General
Minutes – Regular Council meeting held June 15, 2019 be approved as presented.

CARRIED

3. **DELEGATION(S):** none.

4. **UNFINISHED BUSINESS:**

4.1: Fire Equipment Project, MOU:

The majority of the fire equipment has been purchased by Clearwater Fire Rescue.

A memorandum of understanding between Clearwater County and the Summer Village is being prepared that will address usage and maintenance of the equipment.

Council received the report for information.

4.2: Access Road Rehabilitation Project:

Clearwater County started construction work the first part of October on the Burnstick Lake Access Road described as Township Road 35-1B and leads to the entrance of the Summer Village of Burnstick Lake. Scope of work included the strengthening of the subgrade in areas where the road is soft, widening of areas where the road is narrow, and reconstructing portions of the road. Work remaining to be completed is to re-gravel and blading of the road. Council received the report for information.

4.3: MDP Plan Development:

Parkland Community Planning Services (PCPS) has drafted a proposed vision statement from the feedback at the visioning session. Work is starting on the preparation of a draft plan. Council received the report for information.

5.

NEW BUSINESS:

**5.1: Intermunicipal Collaboration Framework (ICF),
Bylaw 75-19 Adoption of ICF:**

As per the Municipal Government Act municipalities that have common boundaries must complete an ICF by April 1, 2020. Council reviewed the final draft of the ICF between Clearwater County and the Summer Village.

34-19-10-26
ICF Draft Approval

MOVED BY Deputy Mayor Lindblom that Council approve the proposed Intermunicipal Collaborative Framework with the following amendment:
a) to include the STARS landing site as another service to the residents and surrounding area.

CARRIED

35-19-10-26
Bylaw 75-19

MOVED BY Deputy Mayor Lindblom that Bylaw 75-19 being a bylaw to adopt the Summer Village of Burnstick Lake - Clearwater County Intermunicipal Collaboration Framework be given first reading.

CARRIED

5.2: Parkland Community Planning Services (PCPS) Membership:

PCPS Board of Directors sent an invitation to join Parkland Community Planning Services (PCPS). PCPS operates on a not-for-profit basis and exists to help municipalities plan for their community’s future and meet their planning responsibilities under the MGA. PCPS provides advice on a variety of planning issues and decisions that the Summer Village may require. They use the same tools as a consulting firm to deliver their services in an effective, timely and cost conscious manner.

36-19-10-26
PCPS Membership

MOVED BY Mayor Esche that Council decline the invitation from Parkland Community Planning Services to join their membership.

CARRIED

5.3: Bylaw Enforcement:

Concerns are coming forward regarding activities taking place in the Summer Village such as multiple vehicles and RV’s parking on roadways, excessive noise and late night parties. Council discussed bylaws and enforcement.

- A shared service with Village of Caroline and/or Clearwater County for bylaw enforcement is a possible solution.
- Communication to offenders when a complaint is received and an awareness campaign to inform residents of the various bylaws.

5.4: Wireless Surveillance Systems (CCI):

Deputy Mayor Lindblom reported that he has a lead on a company that can provide wireless surveillance systems that would be compatible with the surveillance system that the Summer Village currently has in place.

Deputy Mayor Lindblom is prepared to take the lead to investigate this further and Council is in agreement.

6.

Reports:

6.1: CAO Report: received for information.

6.2: Council Reports: received for information.

Deputy Mayor Lindblom: SPOG – Parity Shell expansion project.

Councillor Madge: BioBlitz, Pancake breakfast, Ice Lake monitoring.

6.3: Financial Reports: received for information.

7.

Correspondence, Information Items:

7.1 AB Municipal Affairs: Interim 2019 MSI Capital grant funding allocation is \$67,489, MSI Operational grant funding is \$5,751, and the 2019 GTF allocation \$11,695.

7.2 AB Municipal Affairs Municipal Indicators report: as per the 2018 financial year information none of the 13 indicators were triggered for the Summer Village.

7.3 FortisAlberta: proposed 2020 Distribution Rates.

8.

8.1 Future Meeting Dates, Events for 2019:

Council: (all Council meetings start at 10:30 am):

- December 7, 2019 – Caroline Council Chambers

9.

37-19-10-26
Adjournment

Adjournment:

MOVED BY Mayor Esche to adjourn the meeting at 12:35 p.m.

CARRIED

Mayor

CAO