

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Village of Caroline Council Chambers
February 22, 2020 – 10:30 am**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. **CALL TO ORDER:**
Mayor Harold Esche called the meeting to order at 10:30 am.

2. **GENERAL:**
2.1 Agenda: Additions:
5.6: Water Well Issue

01-2020
Agenda **MOVED BY** Mayor Esche that the agenda be adopted as presented with additions.

CARRIED

02-2020
Minutes – Regular Council **MOVED BY** Deputy Mayor Lindblom that the minutes of the regular Council meeting held December 7, 2019 be approved as presented.

CARRIED

3. **DELEGATION(S):** none.

4. **UNFINISHED BUSINESS:**
4.1: MDP Plan Development:
The MDP Committee has started the draft of the municipal development plan that will look at 6 principles with goals attached – growth, residential development, environment, municipal services, transportation system, and community connection.
Council received the report for information.

5. **NEW BUSINESS:**
5.1: Appointment of Assessment Review Board (ARB) Members

03-2020
ARB Appointments **MOVED BY** Mayor Esche that the following people be appointed to the Assessment Review Board as per the recommendation from Capital Region Assessment Services Commission (CRASC):

ARB Chairman: Raymond Ralph
Certified ARB Clerk: Richard Barham
Certified Panelists: Judy Bennett, Darlene Chartrand, Tina Groszko,
Steward Hennig, Richard Knowles, and
Raymond Ralph.

CARRIED

5.2: Policy 06-2020 – Tangible Capital Assets:
The purpose of the policy is to provide direction for recognizing and recording Tangible Capital Assets (TCA) on a consistent basis and in accordance with Public Sector Accounting Board (PSAB) 3150.

04-2020
TCA Policy 06-2020

MOVED BY Deputy Mayor Lindblom that Council approve Policy 06-2020 Tangible Capital Assets.

CARRIED

5.3: Policy 07-2020 – Reserves and Operating Surplus:

The purpose of the policy is to establish reserves to achieve long-term financial stability, cash flow management and to support the overall current and future initiatives of the Summer Village and to establish consistent guidelines for the maintenance, management and accounting of reserves.

05-2020
Reserves and Operating Surplus Policy 07-2020

MOVED BY Deputy Mayor Lindblom that Council approve Policy 07-2020 Reserves and Operating Surplus.

CARRIED

06-2020
Reclassify Reserves, Operating

MOVED BY Mayor Esche that the reserves and operating surplus be reclassified as follows:

- Operating Surplus: \$5,000.00
- Financial Stability & Operating Contingency: \$5,000.00
- Buildings: \$35,350.00
- Machinery, Equipment & Vehicles: \$18,000.00
- Engineered Structures: \$35,350.00

CARRIED

5.4: Bylaw 76-2020 – Fees and Charges:

Bylaw 76-2020 being a bylaw to set fees and charges for services provided by the municipality.

07-2020
Bylaw 76-2020

MOVED BY Mayor Esche that Bylaw 76-2020 be read a first time.

CARRIED

08-2020
Bylaw 76-2020

MOVED BY Councillor Madge that Bylaw 76-2020 be read a second time.

CARRIED

5.5: CCTV Video Surveillance System:

Council reviewed preliminary plans and costs for the installation and expansion of the video surveillance system to the entrance of the summer village. Estimated cost is \$50,000.00.

09-2020
CCTV System

MOVED BY Councillor Madge to proceed with the CCTV video surveillance system project at an estimated cost of \$50,000.00 and that a application for MSI Capital grant funding be submitted.

CARRIED

5.6: Water Well Functioning Issue:

A resident expressed concern that the water well is not performing up to its usual level. The well will be monitored to see if there is a problem.

6.

Reports:

6.1: CAO Report: received for information.

6.2: Council Reports: received for information.

Deputy Mayor Lindblom:

SPOG- memberships are down, looking at expanding territory.
Access Road Project: follow up with County for gravelling before spring thaw, summer village roadway gravelling.

Councillor Madge:

Winter lake water testing project.
Capital Planning Committee – preliminary planning for proposed structure, enclosure for the fire equipment trailer.

6.3: Financial Reports: received for information.

7.

Correspondence, Information Items:

- 7.1 SV of White Sands: New policing strategy letter.
- 7.2 Clearwater County: notice of public hearing for proposed Land Use Bylaw 714/01, notice of review of their Municipal Development Plan.
- 7.3 AB Municipal Affairs: confirmation of MSI Capital funding to SV and the future of MSI.
- 7.4 AB Municipal Affairs: assessment models for wells, pipelines, machinery & equipment.
- 7.5 AB Municipal Affairs: amendments to ICF and IDP requirements.
- 7.6 ASVA: 2020 Winter Newsletter.
- 7.7 Fortis Alberta: approved 2020 distribution rates.

8.

8.1 Future Meeting Dates, Events for 2020:

Council: (all Council meetings start at 10:30 am):

- April 18, 2020 – Caroline Council Chambers
- June 13, 2020 - #7 Burnstick Drive – MDP Town Hall, AGM, ORG, Council
- October 17, 2020 - #7 Burnstick Drive
- December 5, 2020 – Caroline Council Chambers

Events:

- August 1, 2020 – Pancake Breakfast – 10:00 am.
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9.

10-2020

Adjournment

Adjournment:

MOVED BY Mayor Esche to adjourn the meeting at 1:25 p.m.

CARRIED

Mayor

CAO