

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Via Video Conference
October 19, 2020 – 2:30 pm**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:
Mayor Harold Esche called the meeting to order at 2:34 pm.

2. GENERAL:
2.1 Agenda:

Res. 33-2020 **MOVED BY** Councillor Madge that the agenda be adopted as presented with the following additions:

Agenda

4.3: Fire Response Trailer Storage
5:10: Cell phone coverage

CARRIED

2.2 Minutes: Regular Council Meeting, Organizational Meeting – June 13, 2020

Res. 34-2020 **MOVED BY** Deputy Mayor Lindblom that the minutes of the regular Council meeting held June 13, 2020 be approved as presented.

Minutes – Regular Council

CARRIED

Res. 35-2020 **MOVED BY** Councillor Madge that the minutes of the Organizational meeting held June 13, 2020 be approved as presented.

Minutes – Organizational Meeting

CARRIED

3. DELEGATION(S): none.

4. UNFINISHED BUSINESS:

4.1: CCTV Surveillance System Project Update:

Deputy Mayor Lindblom informed Council that a metal shield extension needs to be installed to complete the project. A new laptop will be purchased to run the software for the system.

4.2: Access Road Project Update:

Clearwater County has completed the project including improvements to the roadways in the Summer Village.

Res. 36-2020 **MOVED BY** Deputy Mayor Lindblom that a letter be sent to Clearwater County expressing Council’s appreciation for a project well done.

Appreciation Letter to Clearwater County

CARRIED

4.3: Fire Response Trailer Storage:

Mayor Esche presented options to Council for storage of the fire suppression trailer at the Summer Village:

Option 0: do nothing,

Option 1: build “shed roof” extension to current garage,

Option 2: raise walls of current garage,

Option 3: build a new garage.

Discussion.

Res. 37-2020
Fire Trailer Storage

MOVED BY Mayor Esche that a new garage be built on the site at #7 Burnstick Drive to the east of the community water well and that development plans and drawings begin with a construction start in the summer of 2021.

CARRIED

5.

NEW BUSINESS:

5.1: ARB (Assessment Review Board) Bylaw 80-2020

Bylaw 80-2020 being a bylaw to establish a local assessment review board and a composite assessment review board, appointments of the ARB members and the ARB Clerk.

Res. 38-2020
Bylaw 80-2020 - ARB

MOVED BY Mayor Esche that Bylaw 80-2020 be read a first time.

CARRIED

Res. 39-2020
Bylaw 80-2020 - ARB

MOVED BY Deputy Mayor Lindblom that Bylaw 80-2020 be read a second time.

CARRIED

Res. 40-2020
Bylaw 80-2020 - ARB

MOVED BY Councillor Madge that Bylaw 80-2020 be introduced for third and final reading.

CARRIED UNANIMOUSLY

Res. 41-2020
Bylaw 80-2020 - ARB

MOVED BY Mayor Esche that Bylaw 80-2020 be read a third and final time.

CARRIED

5.2: MDP (Municipal Development Plan) Bylaw 81-2020, Review, Public Hearing

The MDP Committee has prepared and accepted the final draft of the MDP for adoption by Council. Council reviewed the final draft. Bylaw 81-2020 being a bylaw to adopt the Municipal Development Plan.

Res. 42-2020
Bylaw 81-2020 - MDP

MOVED BY Deputy Mayor Lindblom that Bylaw 81-2020 be read a first time.

CARRIED

Res. 43-2020
Public Hearing - MDP

MOVED BY Councillor Madge that the Public Hearing for proposed Bylaw 81-2020 be held during the regular Council meeting on December 7, 2020 starting at 2:30 pm via video / teleconference and that the notice of the public hearing be mailed to every resident in the Summer Village, sent out by email to residents with email contact and posted on the Summer Village's website to allow for public input as part of the public hearing process and that the bylaw and MDP be posted on the website and sent as an attachment with the email notification.

CARRIED

5.3: CREMA Budget 2021-2023:

The CREMA Advisory Committee has approved the budget and it is being brought forward for review and approval by the participating municipalities.

Res. 44-2020
CREMA 2021-23 Budget

MOVED BY Deputy Mayor Lindblom that the CREMA proposed 2021-2023 budget be approved.

CARRIED

5.4: CREMA Joint Emergency Management Agreement – 2021 Update:

The CREMA Advisory Committee met on October 5, 2020 and during that meeting the Advisory Committee motioned that individual Councils review and provide recommendations for amendments to the agreement which currently is under a five-year term, February 20, 2016 – 2021.

Res. 45-2020
CREMA Joint Agreement

MOVED BY Mayor Esche that Administration advise Clearwater County that the Summer Village has no specific requests for changes to the current Joint Use Agreement.

CARRIED

5.5: MOST (Municipal Operating Support Transfer) Grant Program - MOA
Through the MOST program, the Government of Alberta (GOA) and the Government of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. The grant allocation for the Summer Village is \$6,519.00.

Res. 46-2020
MOST Grant - MOA

MOVED BY Mayor Esche that Council enter into a Memorandum of Agreement with the Government of Alberta to receive a grant in the amount of \$6,519.00 under the Municipal Operating Support Transfer grant program.

CARRIED

5.6: MSI (Municipal Sustainability Initiative) Grant Extension - MOA
Under the Municipal Sustainability Initiative (MSI) grant program it allows municipalities to carry forward a capital funding allocation to the next subsequent five years. The Summer Village has not fully expended its 2011 and 2012 capital funding allocations so AB Municipal Affairs has granted additional time to the Summer Village subject to agreeing to an amendment to the funding agreement.

Res. 47-2020
MSI Grant Extension

MOVED BY Mayor Esche that Council enter into an amending Memorandum of Agreement with the Government of Alberta to extend unexpended MSI grant funding for a further 5 years.

CARRIED

5.7: MSP (Municipal Stimulus Program) Grant Program, Project Application

Through the MSP, the Government of Alberta (GOA) is providing additional capital infrastructure funding to municipalities with the primary objective to sustain and create local jobs.
The grant allocation for the Summer Village is \$6,783.00.

Res. 48-2020
MSP Grant - MOA

MOVED BY Councillor Madge that Council enter into a Memorandum of Agreement with the Government of Alberta to receive a grant in the amount of \$6,783.00 under the (MSP) Municipal Stimulus grant program and, further, that application be made for Storm Water Drainage Upgrades.

CARRIED

5.8: School Bus Turn Around Agreement – Wild Rose School Division

A concern was received from a resident regarding school bus pick up for their child and the transportation policy of the Wild Rose School Division.

Wild Rose School Division has considered the concern brought forward and is prepared to enter into an agreement with the Summer Village for pickup at the residence of the student.

Res. 49-2020
School Bus Turn Around Agreement

MOVED BY Mayor Esche that Council enter into agreement with Wild Rose School Division for school bus turn around within the Summer Village.

CARRIED

5.9: MAP (Municipal Accountability Program) Update

The Summer Village was selected to participate in a review during 2020 and the review was completed on September 22, 2020. A summary of the findings has been completed and the detailed report will be sent shortly. Once the report is received the Summer Village will have eight weeks to respond to Municipal Affairs on how we intend to address the legislative gaps through a response plan. We will then have a full year to implement the plan.

Res. 50-2020
MAP Program

MOVED BY Mayor Esche that Council accept the MAP (Municipal Accountability Program) update as information.

CARRIED

5.10: Cell Phone, Internet Service and Coverage

Cell and internet service is very poor in the Summer Village. Good access has been consistently identified as essential by the residents and Mayor Esche would like to investigate this further.

Res. 51-2020
Cell Phone, Internet Services

MOVED BY Deputy Mayor Lindblom that Mayor Esche proceed to investigate options to improve cell phone and internet services and coverage for the Summer Village.

CARRIED

6.

Reports:

6.1: CAO Report:

6.2: Council Reports:

Deputy Mayor Lindblom: SPOG Update, grant for Emergency Management
Councillor Madge: Fire trailer storage for winter season at Clearwater County, Fire caddy maintenance.

6.3: Financial Reports:

Accounts Payable, Income Statement/Budget Comparison to Sept. 30/20, Bank reconciliations.

Res. 52-2020
Reports

MOVED BY Mayor Esche that Council accept the financial reports for information.

CARRIED

7.

Correspondence, Information Items:

7.1 ASVA Update: Disturbance Standard – Docks and Mooring

7.2 RMA: Position Statement - Assessment Model Review

7.3 RMA: Alberta Police Advisory Board

7.4 FortisAlberta: Proposed 2021 Distribution Rates

8.

8.1 Future Meeting Dates, Events for 2020:

Council:

- December 7, 2020 – 2:30 pm – via Zoom video / telephone conference.

9.

Res. 53-2020
Adjournment

Adjournment:

MOVED BY Mayor Esche to adjourn the meeting at 5:00 p.m.

CARRIED

Mayor

CAO