

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
Via ZOOM Virtual  
April 26, 2021 – 2:30 pm**

**PRESENT:** Council Members: Harold Esche, Doug Lindblom and Brenda Madge.  
Staff: CAO Therese Kleeberger.

**1. CALL TO ORDER:**

Mayor Esche called the meeting to order at 2:30 pm.

**2. GENERAL:**

**2.1 Agenda:**

**Res. 19-2021** **MOVED BY** Councillor Madge that the agenda be adopted with the following additions:

Agenda

4.2 Fire Equipment Garage Update

6.2 Council Reports – Community Centre key lock system.

**CARRIED**

**2.2 Minutes:** Regular Council Meeting February 22, 2021

**Res. 20-2021** **MOVED BY** Deputy Mayor Lindbloom that the minutes of the regular Council meeting held February 22, 2021 be approved as presented.

Minutes

**CARRIED**

**3. DELEGATION(S):**

2:30 pm - Darryl Scase, Scase and Partners LLP, joined the meeting via Zoom.

2020 Financial Statements

Mr. Scase presented an overview of the 2020 audit process and presented the 2020 financial statements to Council.

Mr. Scase left the meeting at 2:47 pm.

**4. UNFINISHED BUSINESS:**

**4.1: JEMC – Regional Emergency Management Committee**

With the termination of the Town of Rocky Mountain House from the CREMA (Clearwater Regional Emergency Management Agency) partnership administrations from the three remaining municipalities namely Clearwater County, Village of Caroline and SV of Burnstick Lake have been working with AEMA (AB Emergency Management Agency) towards implementing a new agency.

**Res. 21-2021**  
JEMC Emergency Agency

**MOVED BY** Mayor Esche that Council approve, in principle, the concept of establishing a Joint Emergency Management Committee through an application for a Ministerial Order, and that Clearwater County become the Emergency management Agency for the region including the Village of Caroline and the Summer Village of Burnstick Lake.

**CARRIED**

**Res. 22-2021**  
JEMC Emergency Agency Negotiations

**MOVED BY** Councillor Madge that CAO Therese Kleeberger be directed to continue negotiations with Clearwater County and Village of Caroline to bring a detailed proposal forward to the three Councils.

**CARRIED**

**4.2: Fire Equipment Garage Development Proposal**

Mayor Esche reports that he has been working on a site plan and location for the proposed garage on Lot R-3, Block 5, Plan 217RS as well as an estimate for the construction of the building.

**Res. 23-2021**  
Fire Equipment Garage  
Planning

**MOVED BY** Councillor Madge that Council receive the report for the proposed Fire Equipment garage development for information.

**CARRIED**

5.

**NEW BUSINESS:**

**5.1: 2020 Financial Statements**

**Res. 24-2021**  
2020 Financial  
Statements

**MOVED BY** Deputy Mayor Lindblom that Council approve the 2020 financial statements as presented.

**CARRIED**

**5.2: 2021 Operating Budget Final Draft**

The 2021 Operating Budget final draft was reviewed by Council.

**Res. 25-2021**  
2021 Operating Budget  
Adjustment

**MOVED BY** Councillor Madge that the 2021 Operating Budget be adjusted to include a transfer of \$4,650.00 from unrestricted surplus to cover costs proposed for the Land Use bylaw review.

**CARRIED**

**Res. 26-2021**  
2021 Operating Budget  
Final

**MOVED BY** Mayor Esche that the 2021 Operating Budget as adjusted be approved.

**CARRIED**

**5.3: 2021 Tax Rate Bylaw 82-2021**

Council reviewed the proposed tax rate bylaw and made amendments reflecting the adjustments to the 2021 Operating Budget.

**Res. 27-2021**  
Tax Rate Bylaw 82-2021

**MOVED BY** Mayor Esche that the 2021 Tax Rate Bylaw 82-2021 as amended be read a first time.

**CARRIED**

**Res. 28-2021**  
Tax Rate Bylaw 82-2021

**MOVED BY** Deputy Mayor Lindblom that the 2021 Tax Rate Bylaw 82-2021 as amended be read a second time.

**CARRIED**

**Res. 29-2021**  
Introduce Tax Rate  
Bylaw 82-2021

**MOVED BY** Mayor Esche that the 2021 Tax Rate Bylaw 82-2021 as amended be introduced for third and final reading.

**CARRIED UNANIMOUSLY**

**Res. 30-2021**  
Tax Rate Bylaw 82-2021

**MOVED BY** Councillor Madge that the 2021 Tax Rate Bylaw 82-2021 as amended be read a third and final time.

**CARRIED**

**5.4: Fire Rescue Services Agreement – Clearwater County**

**Res. 31-2021**  
Fire Rescue Services  
Agreement

**MOVED BY** Mayor Esche that Council enter into agreement with Clearwater County for the provision of Fire Rescue Services for a term of 10 years.

**CARRIED**

**5.5: Application to Amend Land Use Bylaw**

Glenn Gray and Adolf Becker were in attendance to speak to and answer any questions regarding their application to amend Land Use Bylaw 8-93.

The application is requesting consideration by Council to amend the Land Use Bylaw to allow for larger sized lakeshore decks when it is co-owned.

Proposed Bylaw 83-2021 to amend land use bylaw 8-63 reads:  
to change Section 6.3.3(e)(iii) of the Land Use Bylaw 8-93 from:

- *Maximum surface area of the deck shall be 13.37 metres (144 sq. ft.);*

to

- *For single ownership the maximum surface area of the deck shall be 13.37 metres (144 sq. ft.) and for joint ownership the maximum surface area of the deck shall be 26.74 metres (288 sq. ft.).*

Further discussion to change the wording to:

Section 6.3.3 (e) (iii) is amended by replacing it with the following:

- *Maximum surface area of the deck shall be 13.37 sq. meters (144 sq. ft.). When the deck is co-owned by owners of 2 or more cabins with no other deck the maximum surface area of the deck shall be 26.74 sq. meters (288 sq. ft.).*

**Res. 32-2021**  
Bylaw 83-2021 – LUB  
Amendment

**MOVED BY** Councillor Madge that Bylaw 83-2021 as amended be read a first time.

**CARRIED**

**Res. 33-2021**  
Public Hearing Date  
Bylaw 83-2021

**MOVED BY** Mayor Esche that a Public Hearing be scheduled for June 14, 2021 at 2:30 pm via Zoom to hear Bylaw 83-2021.

**CARRIED**

**Res. 34-2021**  
ARB Member  
Appointments

**5.6: ARB (Assessment Review Board) Member Appointments**

**MOVED BY** Mayor Esche that the following officials be appointed for 2021 to the Assessment Review Board as per the list provided by Capital Region Assessment Services Commission:

- ARB Chairman: Raymond Ralph
- Certified ARB Clerk: Richard Barham
- Certified Panelists: Darlene Chartrand, Tina Groszko, Steward Hennig, Richard Knowles, and Raymond Ralph.

**CARRIED**

**Res. 35-2021**  
Signing Authority  
Policy 08-2021

**5.7: Signing Authority Policy 08-2021**

**MOVED BY** Deputy Mayor Lindblom that Signing Authority Policy 08-2021 be approved as presented.

**CARRIED**

**6.**

**Reports:**

**6.1: CAO Report:**

- Changes to Clearwater County solid waste disposal – access card now required for all residents and non-residents.

**6.2: Council Reports:**

Councillor Madge:

- Discussion – garage door lock system replacement
- ALMS: not sure if they will be doing any monitoring of the lake this year.

**6.3: Financial Reports:**

- January – March Bank Report
- Revenue, Expense Report: January to April 26, 2021

**Res. 36-2021**  
Reports

**MOVED BY** Mayor Esche that Council accept the reports as presented for information.

**CARRIED**

**7.**

**Correspondence, Information Items:**

- 7.1 AB Municipal Affairs: Disaster Recovery Program
- 7.2 Seniors' Week 2021 Community Declaration
- 7.3 Town of Morinville: Support for RCMP to remain as policing service for Alberta
- 7.4 Town of High River: 1976 Coal Development Policy
- 7.5 AB Justice: policing cost share under the Police Funding Model (PFM)

**Res. 37-2021**  
Correspondence,  
Information Items

**MOVED BY** Mayor Harold Esche that Council accept the correspondence and information items as presented for information.

**CARRIED**

**8.**

**8.1 Future Meeting Dates, Events for 2021:**

**Council:**

- June 14, 2021 – 2:30 pm – via Zoom video / telephone conference.
- October 18, 2021 – 2:30 pm – via Zoom video / telephone conference.
- December 6, 2021 – 2:30 pm – via Zoom video / telephone conference.

**Organizational Meeting:**

- August 23, 2021 – 2:30 pm – via Zoom video / telephone conference.

**9.**

**Res. 38-2021**  
Adjournment

**Adjournment:**

**MOVED BY** Mayor Esche to adjourn the meeting at 5:20 p.m.

**CARRIED**

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Mayor

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CAO