

SUMMER VILLAGE OF BURNSTICK LAKE

Organizational Meeting

#7 Burnstick Drive

August 23, 2021 – 2:30 pm

PRESENT: Councillor Harold Esche
Councillor Doug Lindblom
Councillor Brenda Madge
STAFF PRESENT: Therese Kleeberger, CAO

CALL TO ORDER CAO Therese Kleeberger called the meeting to order at 2:30 pm

OATH OF OFFICE: Swearing in of Newly Elected Council Members

CAO Therese Kleeberger presided over the swearing in of Council members Harold Esche, Doug Lindblom, and Brenda Madge.

APPOINTMENT OF MAYOR

Therese Kleeberger, C.A.O., called for nominations for Mayor.
Councillor Lindblom nominated Councillor Esche for Mayor.

MOVED by Councillor Madge that nominations cease.

CARRIED

Councillor Esche is declared Mayor of the Summer Village.

CAO Therese Kleeberger turned the meeting over to Mayor Esche.

APPOINTMENT OF DEPUTY MAYOR

Mayor Esche called for nominations for Deputy Mayor.
Councillor Madge nominated Councillor Lindblom for Deputy Mayor.

MOVED by Councillor Madge that nominations cease.

CARRIED

Councillor Lindblom is declared Deputy Mayor of the Summer Village.

ADOPTION OF AGENDA

MOVED by Councillor Madge that the agenda be adopted as presented.

CARRIED

LOCATION OF MUNICIPAL OFFICE

Moved by Mayor Esche that #7 Burnstick Drive, Burnstick Lake, Alberta be named as the location of the Summer Village of Burnstick Lake municipal office.

CARRIED

MEETING DATES

MOVED by Mayor Esche that the meeting dates for the next year be set at the last meeting of Council in December.

CARRIED

FINANCIAL INSTITUTION

MOVED by Mayor Esche that banking services continue to be provided by ATB

Financial – Caroline Branch.

CARRIED

SIGNING AUTHORITIES

MOVED by Mayor Esche that agreements and cheques must be signed by one person in Group A and one person in Group B and further, that the said groups shall consist of the following:

GROUP A: Mayor Harold Esche, Deputy Mayor Doug Lindblom, and Councillor Brenda Madge.

GROUP B: Therese Kleeberger, CAO.

CARRIED

APPOINTMENT OF AUDITORS

MOVED by Mayor Esche that Darryl Scase, Scase and Partners Professional Accountants, Calgary, Alberta be appointed as the auditor for the Summer Village.

CARRIED

COMMITTEE APPOINTMENTS

Subdivision and Development Appeal Board:

The Summer Village has entered into a regional agreement with Parkland Community Planning Services (PCPS) to provide the services of Subdivision & Development Appeal Board. The agreement expires December 31, 2022.

Subdivision Authority:

Council Members: Mayor Harold Esche, Councillor Brenda Madge

Subdivision Officer: CAO Therese Kleeberger

Capital Planning Advisory Committee:

Council (1 Member): Councillor Brenda Madge

Members at Large (4, 1 alternate): Kerry Mothersill, Al Clark, Glenn Gray, Jim Samuel, Genevieve Samuel (as alternate).

CREMA (Clearwater Regional Emergency Management Advisory Committee):

Council Member: Deputy Mayor Doug Lindblom

Alternate Council Member: Councillor Brenda Madge

MOVED by Mayor Esche to approve the appointments to the above listed Committees.

CARRIED

AD HOC COMMITTEES, JOBS

SPOG Community Affairs Committee:

Deputy Mayor Doug Lindblom

Community Well Water Test Coordinator:

Member at Large: Diane Lindblom

Fire Caddy Operations:

Members at Large: Vacant

Community Centre Propane Tank Checking:

Deputy Mayor Doug Lindblom

Trail Committee:

Mayor Harold Esche

Members at Large: Adam Duckett, Doug Clark

Playground Committee:

Council Members: Mayor Harold Esche, Councillor Brenda Madge

Members at Large: Jared Layton, James Costello, Eric Becker

MOVED by Mayor Esche to approve the appointments to the above listed Ad Hoc Committees and other Jobs. **CARRIED**

ADJOURNMENT

MOVED by Mayor Esche to adjourn the organizational meeting. Time: 3:05 pm. **CARRIED**

Mayor

C.A.O.