

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
#7 Burnstick Drive
February 10, 2024 – 10:30 am**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:
Mayor Esche called the meeting to order at 10:35 a.m.

2. GENERAL:

2.1 Agenda:

Res. 01-2024 MOVED by Deputy Mayor Lindblom that the agenda be adopted as presented.
Agenda **CARRIED**

Res. 02-2024 **2.2 Minutes:** Regular Council Meeting December 9, 2023
Minutes MOVED by Councillor Madge that the minutes of the regular Council meeting held December 9, 2023, be approved.
CARRIED

3. DELEGATION(S): None

4. UNFINISHED BUSINESS:

4.1: Fire Services Committee Proposal

A lot of interest has been expressed from residents willing to volunteer their time and expertise to learn and maintain current fire apparatus and equipment owned by the Summer Village.

Res. 03-2024 MOVED by Mayor Esche that
Fire Services Ad hoc Committee

- The Fire Caddy Operations ad hoc Committee be renamed the Fire Services Committee,
- James Costello be appointed as the lead person of the Committee, and,
- The following volunteers be appointed as members: David Clark, Connor Shields, Daniel Benoit and Jason Whalen.

CARRIED

4.2: Community Shelter, Communications to Residents – HIRA (Hazard Identification & Risk Assessment)

In pre-preparation for a major disaster occurring in and around the Summer Village there was further discussion changing the focus from construction of a structure to making improvements to the existing garage/hall such as setting up a generator system.

Communications, education and awareness also came to the for-front: emergency preparedness such as a 72-hour emergency kits, social media, ability to alert the residents.

Res. 04-2024 MOVED by Mayor Esche that Council pursue installation of a power
Power Generation generation system and the financial implications.
System at Garage **CARRIED**

Res. 05-2024
Communications to
Residents

MOVED by Mayor Esche that

- communication packages be prepared to send to residents identifying hazards in and around the Summer Village that may occur and that will provide guidance and safety measures should there be a disruption, with the first one being pipeline (sour gas) safety, and further,
- that CREMA (Clearwater Regional Emergency Management Agency) be contacted for assistance and that CREMA be provided with a copy of the report completed by Mayor Esche of planned Council actions and approaches to the identified risks for the Summer Village.

CARRIED

4.3: Traffic Calming: Roadside Radar Speed Monitoring Devices

Council reviewed cost estimates for purchase of a device or rental of a unit.

Res. 06-2024
Radar Speed
Monitoring

MOVED by Mayor Esche that Council defer further discussion on radar speed monitoring to a future Council meeting and that the information be presented to the Playground Committee for their review and feedback.

CARRIED

4.4: PLAB (Public Lands Appeal Board) – Notice of Decision Rec Lease 93006

In October 2023, the Summer Village received notification from the Public Lands Appeal Board of an appeal that was filed with them in relation to the current Recreation Lease 930006. On December 18, 2023 the Public Lands Appeal Board issued their decision to dismiss the Notice of Appeal due to late filing. The file is now closed. The full document can be viewed on the PLAB website at <https://aep.sp.alberta.ca/lands/alberta-public-lands-appeal-board/Pages/decisions-of-the-board.aspx>.

Res. 07-2024
PLAB Decision

MOVED by Mayor Esche that PLAB (Public Lands Appeal Board) notice of decision be received for information.

CARRIED

5.

NEW BUSINESS:

5.1: ARB Appointment of Officials for 2024

Council must annually appoint members to sit on the Assessment Review Board (ARB). The Summer Village contracts with Capital Region Assessment Services Commission (CRASC) for this service and they provided a list of Officials for 2024.

Res. 08-2024
ARB Board
Appointments

MOVED BY Mayor Esche that Council approve the following appointments to the Assessment Review Board for 2024:

- ARB Chairman: Raymond Ralph
- Certified ARB Clerk: Gerryl Amorin
- Certified Panelists: Darlene Chartrand, Sheryl Exley, Tina Groszko, Steward Hennig, Richard Knowles, Denis Meier, and Raymond Ralph.

CARRIED

5.2: Hall Key Deposits

Many years ago, residents had the opportunity to pay a deposit for a key to the community hall/garage. Past records are incomplete and, in addition, a number of the residents that paid a deposit no longer own property in the SV and/or have passed on. Balance on the financials is \$540.00.

Res. 09-2024
Hall Key Deposits

MOVED by Deputy Mayor Lindblom that Hall Key Deposit funds in the amount of \$540.00 be moved into the general revenues of the Summer Village.

CARRIED

6.

Reports:

6.1: CAO Report: written report provided.

6.2: Council Reports:

Mayor Esche: has started the winter water testing on the lake under the ALMS program.

Deputy Mayor Lindblom: no report.

Councillor Madge: no report.

6.3: Financial Reports:

Bank Reconciliation Report, Revenue & Expense Report, Actual/Budget Comparison Report to December 31, 2023.

Res. 10-2024
Reports

MOVED by Mayor Esche that Council accept the reports as presented for information.

CARRIED

7.

Correspondence, Information Items:

7.1 Local Govt Fiscal Framework: AB Municipal Affairs announcement, program overview and summary, ASVA response to funding allocation formula.

7.2. AB Municipal Affairs: considering the Assessment Model Review Committee proposed engagement plan.

7.3. AB Environment & Protected Areas: extended producer responsibility framework for single use products, packaging and paper products, hazardous and special products.

7.4. Fortis Alberta: 2024 estimated distribution and transmission rates.

7.5. Clearwater County/Village of Caroline: amalgamation feedback – request for input from stakeholders.

7.6. AB Environment & Protected Areas: critical drought conditions and usage of water – Drought Emergency Plan.

7.7. AMSC Insurance Services: 2024 annual insurance renewal.

Res. 11-2024
Critical Drought
Conditions (AEPA)

MOVED by Mayor Esche that ASVA (Assn of Summer Villages of Alberta) be contacted for feedback on how other Summer Villages are addressing the letter from AB Environment & Protected Areas concerning critical drought conditions for further discussion at a future meeting of Council.

CARRIED

Res. 12-2024
Correspondence,
Information Items

MOVED by Mayor Esche that Council accept the correspondence and information items as presented for information.

CARRIED

8.

8.1 Next Meeting Dates:

- April 20, 2024 - #7 Burnstick Drive – 10:30 am.
Alternate date: April 22, 2024 – 2:00 pm via Zoom.

9.

Res. 13-2024
Adjournment

Adjournment:

MOVED by Mayor Esche to adjourn the meeting at 12:15 p.m.

CARRIED

Mayor

CAO