

MINUTES
SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MEETING
Location: Village of Caroline Administration Office
50 Street and 50th Avenue
Park on North Side of Building & Enter North Door
Saturday, March 10, 2012 - 10:30 AM

Name		
Mayor Harold Esche	Deputy Mayor Doug Lindblom	Councillor Irene Dunsmuir
CAO Harold Northcott	Diane Lindblom	George Dunsmuir
Ruth Barrer	Gerald & Patty Knight	
	ITEM	ACTION
1. Call to Order	Mayor Esche called the meeting to order at 10:30 AM.	
2. General		
2.1 Adoption of Agenda 04-03-2012	Additions/Deletions to the agenda: 4.7 2012 Tax Bylaw MOTION: Moved by Mayor Esche that the agenda be approved as circulated.	“Carried”
2.2 Delegations	None recorded	
2.3 Approval of Minutes October 15, 04-03-2012	Corrections to Minutes: Diane Lindblom was in attendance. MOTION: Moved by Mayor Esche that the minutes of January 14, 2011 be approved as amended.	“Carried”
3. Unfinished Business		
3.1 Capital Planning Update 05-03-2012	The Capital Planning Committee will meet on Monday March 26, 2012. Three residents have put their names forward to sit on the Capital Planning Committee. They are: Jerry Knight, Al Clark and Russ Downes. MOTION: Moved by Irene Dunsmuir that Jerry Knight, Al Clark and Russ Downs’ be added to the Capital Planning Committee effective March 10, 2012.	Carried
3.2 SPOG Report	Councillor Lindblom reported that all minutes from the SPOG have been filed with the Summer Village. No new wells or drilling activity have been recorded in the area. May 12 th will be the turn around for the Shell Gas Plant. Shell will	

	<p>be removing one entire line that comes in to the plant. The Gas Plant has no new substantial gas pools and is estimated at a 10 year life span.</p> <p>Council asked if Clearwater County has provided any dates for upcoming joint Council meetings. The County will not be available until May /June of 2012.</p> <p>Council asked if the County is upgrading the Crammond Road in 2012. CAO Northcott will discuss with the Public Works Foreman Morton.</p>	
3.3 Rick Butler	<p>CAO Northcott informed Council that a card and \$500.00 cheque was sent to the Rick Butler Leadership Fund. Rob Butler thanked Council for making the donation.</p>	
3.4 CCI Wireless Report	<p>Councillor Lindblom informed Council that CCI Wireless is considering installing a 3rd tower by the Shell Gas Plan. A second tower would be required to in the village to ensure there was adequate coverage.</p> <p>The Federal Government is providing funding for these towers but will unlikely provide funding for this tower.</p> <p>The final Mile Program (Provincial program) wants high speed internet provided to all residents in the Province. This program will provide \$5,000,000 in funding for the province but the deadline is April 1st. The proposal is very intensive and with little hard information provided by CCI Wireless, makes the timelines unattainable. The eligibility must align with the Provinces priorities and mandate.</p>	
3.5 Rocky Gas COOP	<p>Craig Cannaday, Manager of the Rocky Gas COOP contacted the CAO and said that if the Village would provide 30 residents who will commit to hooking into the gas coop that the program could start in 2012.</p> <p>This would take the gas line to the house and the resident would be responsible to purchase the meter and hire a gas fitter to hook in to the house. The initial cost would be \$4,500 per household.</p> <p>Gas is 1/3 of the cost of propane and is an 8 year recovery.</p> <p>Council requested that the COOP provide all the hard numbers to the Village before being allowed to attend the May 12th Council meeting.</p> <p>The Rocky COOP would also bring a representative from CCI to discuss the tower for internet services.</p>	
3.6 Assessment Review Board	<p>Councillor Lindblom has successfully completed the Assessment Review Board member training.</p> <p>Council requested the CAO to confirm that the appeal fee will cover the cost of the appeal. This appeal will include the cost of mileage and meals for a representative from Gull Lake and two members from Parkland Beach.</p> <p>Councillor Lindblom informed Council that the Board has the ability to determine who will pay for the costs.</p>	

<p>4.0 New Business 4.1 Decks & Stairs Bylaw</p>	<p>There were some discrepancies this past summer with the Decks and Stairs Bylaw. Council suggested that the following changes be made to the Decks & Stairs Bylaw:</p> <ul style="list-style-type: none"> • Under 2. g. A reasonable distance between decks be established, approximately 15 feet. • All residents in the cul de sac will be notified by letter and the permits approved will be posted by the Hall. • Once constructed the owner is responsible to place the address on the deck. This will only include number and close or crescent name. • Add M. The process for repair is the property owners responsibility. If the deck and stairs are unsightly the Summer Village will fix or replace and charge back to the owner. • Change old m. to n. • Add o. Development must be completed in one year from date of approval. • All measurements must be imperial and metric. • Add bylaw number to the top of page. • Under f. # 3. Add Trees shall not be taken down to erect a deck. The old # 3 will now become # 4. • 	<p>CAO</p>
<p>4.2. Summer Temporary Employment Program</p>	<p>The Province of Alberta will provide \$1,680 for the creation of a summer job provided by the Summer Village of Burnstick Lake. Council will decline the offer for 2012.</p>	
<p>4.3 Minister's Senior Services Award</p>	<p>This award is for volunteers or organizations who volunteer to assist Alberta's Seniors.</p>	
<p>4.4 Prairie Shelterbelt Program</p>	<p>The Summer Village has applied for trees through the shelterbelt program. The CAO to confirm numbers and species.</p>	
<p>4.5 AEMA Training Opportunity</p>	<p>The Alberta Emergency Alert training has been requested for April 12, May 10, 24 or 31. AEMA will consult with the CAO to determine the best time. The Village of Caroline will also provide a minimum of five councillors for this course.</p>	
<p>4.6 2012 Tax Bylaw</p>	<p>Council requested that the CAO ensure that the tax rate bylaw equal the residential, linear, and school assessment. The Tax rate bylaw will be tentatively scheduled for March 26, 5:30 PM at Butler Supplies in Calgary.</p>	
<p>4.6 Elected Officials</p>	<p>For Council's perusal.</p>	
<p>5. Administrator Report</p>	<p>Next Capital Planning Committee Meeting – March 26, 2012 Taxes • Now in receipt of Wildrose Assessment information and the Linear Property Assessment information. This information is utilized to prepare property assessment and taxation. Resident Meetings • Email and telephone communication with residents is ongoing. Directory • Thirty-one out of 57 forms have been returned. Financial • 2011 accounting has been delayed. Preparation are almost complete. Grant work to align with Capital Planning priority list. Meeting</p>	

	<p>scheduled with Alberta Transportation on Monday, March 26, 2012.</p> <p>Working with Waste Management to coordinate automatic withdrawals.</p> <p>Ongoing • Continue to deal with email correspondence.</p> <p>Work continues to provide residents with a SV of Burnstick Lake Directory. The final opportunity will be April 30, 2012</p>	
Financial Report	No report.	
Next Meeting	The next meeting is scheduled for May 12, 2012.	
6. Adjournment	Moved by Mayor Esche.	

Mayor Harold Esche

CAO and Recorder Harold Northcott