

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Burnstick Lake Community Center, 7 Burnstick Drive
August 3, 2013**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger

1. CALL TO ORDER:
Mayor Harold Esche called the meeting to order at 1:05 pm.

2. GENERAL:
2.1 Agenda:
Additions:
5.3: Capital Planning – Lakefront Pathway
7.4: Fire Services Emergency Preparedness Program Grant
7.5: Tour of Alberta Pro-cycling Festival Event

024-08-03-13 **MOVED BY** Mayor Harold Esche, second by Deputy Mayor Lindblom, that the agenda with additions be approved.

CARRIED

2.2 Minutes: Council meeting June 8, 2013

025-08-03-13 **MOVED BY** Mayor Esche, second by Deputy Mayor Lindblom that the minutes of the regular Council meeting held June 8, 2013 be approved.

CARRIED

3. Delegation(s): none.

4. Unfinished Business: none.

5. NEW BUSINESS:
5.1 Fire Protection Plan Framework – Regional Collaboration Grant Application:
The Association of Summer Villages of Alberta (ASVA) is working on a proposal to create a framework or template for Fire Protection Plans for all 51 Summer Villages in Alberta. A grant is available under the Municipal Affairs Regional Collaboration Program to retain experts to develop guidelines and a template for the Summer Villages. The Summer Village of Norglenwold has offered to take the lead with the application and ASVA will co-sponsor the application and assume full administrative responsibilities to manage this initiative. There will be no cost or work required by Council or the CAO. ASVA requests Council’s consideration to join in this application.

026-08-03-13 **MOVED BY** Mayor Esche, second by Councillor Madge that Council agrees to join the SV of Norglenwold in their application for a Collaboration grant to develop a Fire Protection Plan Framework and that participation is with the understanding that it entails no cost, administrative burden or other obligations on behalf of the Summer Village but adds significantly to the value of the project.

CARRIED

Other items discussed relating to fire and protective services:

- Alberta Emergency Alert appointments and training information,
- ICS (Incident Command System) 100 Course training.

CREMA (Clearwater Regional Emergency Management Agency) will be contacted to get further information.

5.2: BLPAC (Burnstick Lake Public Advisory Committee) – Potential Gravel Pit:

Diane Lindblom provided Council with information on a potential gravel pit that may be developed in the Burnstick Lake area and the impact this may have on the environment and extra traffic. The Burnstick Lake Management Plan area which provides guidelines for the protection, management and orderly development of lands and resources around the lake. BLPAC was formed to implement the Burnstick Lake Management Plan (which provides guidelines for the protection, management and orderly development of lands and resources around the lake) to monitor, review and comment on proposals for work that may be undertaken within the area. The Committee has not met for about 5 years and Diane is recommending that Patricia Knight, SV representative on the Committee, contact the Chair to inform him of this potential gravel pit and request that a meeting of the Committee be called.

Council agreed with this request and Diane will follow up with Patricia Knight concerning this.

5.3: Capital Planning - Lakefront Pathway:

The pathway along the east end of the lakefront is washing away and is becoming very difficult to walk along. Council discussed the overall capital planning program and direct CAO Therese Kleeberger to work with the Capital Planning Committee to do up a priority list with a report back to Council. A couple of priorities identified by Council include:

- Gravel and drainage within the cul-de-sacs,
- Lakefront pathway improvements.

6.

Reports:

6.1 CAO Report:

Assessment and Taxation:

- No assessment appeals received by the deadline of June 29, 2013.
- All taxes have been paid.

AB Transportation advises that the Summer Village is eligible to receive grant funding under the following 2013 Transportation grant programs:

- BMTG (Basic Municipal Transportation Grant): \$8,533
- FGTF (Federal Gas Tax Fund): \$7,396. Deadline to spend grant funds under the FGTF program is December 31, 2014.

Tree Removal from MR's: Matterhorn Forest Enterprises (Alfred Schmutz) has been contracted for \$740 to remove five dead and dangerous trees from a couple of municipal reserves. He has removed the brush where necessary and cut the trees up in usable blocks for the residents.

Natural Gas Service: residents are responding indicating their preference to receive or not to receive this service. Deadline to respond is August 6. No response will indicate

“no interest”.

Storm Drainage Improvements: a culvert has been installed across the front driveway at 2 Balsam Crescent and a second one across the roadway from the property into the reserve land. This will alleviate storm water going into an adjacent lot. Drainage capacity is sufficient on the municipal reserve to handle the water. The work and cost was undertaken by the resident.

STARS Signage: signs received and will be installed at the entrance and at Fir Close.

Burnstick Drive Dust Control: packing of the road surface will not be completed due to the length of time between the application of the SB-90 dust control product to the packing work. There would be little benefit to have this done. The quote for hauling the packing equipment was \$1,400 which the Village would have been responsible to pay.

6.2 Council Reports:

Mayor Esche: no reports.

Deputy Mayor Lindblom: June 13, 2013 Burnstick Lake update to SPOG.

Councillor Madge: no reports.

6.3 Financial Report:

Council reviewed the financial report as at June 30, 2013 and received it for information.

7. Correspondence, Information Items:

7.1 New provincial Public Interest Disclosure (Whistleblower Protection) Act (PIDA) came into force June 1, 2013.

7.2 ASVA Conference: October 25-26/13 in St. Albert. Deadline to submit resolutions to the conference is August 15/13.

7.3 Central AB Child & Family Services: sessions to discuss the GoA “Together We Raise Tomorrow Initiative”.

7.4 Alberta Municipal Affairs announces grant funding in the amount of \$650,000 for the 2013/14 Fire Services Emergency Preparedness program – to provide training for fire service and municipal emergency response personnel and volunteers.

7.5 Tour of Alberta – Canada’s Pro Cycling Festival kick off event Sept. 2/13 in Edmonton.

8. 8.1 Future Meeting Dates:

- October 12, 2013: Regular Meeting – 10:30 am – Burnstick Lake Community Center.
- December 14, 2013: Regular Meeting – 10:30 am – Caroline Village Office.

9. Adjournment:

027-08-03-13 Moved by Mayor Esche to adjourn the meeting at 2:10 pm.

CARRIED

Mayor

CAO