

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Council Chambers, Village of Caroline Admin Office
April 26, 2015**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:

Mayor Harold Esche called the meeting to order at 10:34 a.m.

2. GENERAL:

2.1 Agenda:

006-04-26-15 **MOVED BY** Deputy Mayor Linbdlom that the agenda be approved.

CARRIED

2.2 Minutes: Council Meeting February 21, 2015

007-04-26-15 **MOVED BY** Mayor Esche that the minutes of the regular meeting held February 21, 2015 be approved as presented.

CARRIED

3. DELEGATION(S): None

4. UNFINISHED BUSINESS:

4.1 Security:

A Security Committee meeting was held March 29 and arising from the discussion was:

Security Gate: is not a good option – access rights, pass codes, maintenance, limited access for contractors (garbage, septic, propane), emergency vehicles.

Personal Property/Game Cameras: individuals to be encouraged to place game cameras on their property, install security systems and other deterrents to avoid theft and vandalism.

Rural Crime Watch: membership to the Olds/Sundre Rural Crime Watch has been made. New signs will be installed at various locations.

Security Cameras: rough estimates were obtained from a couple of different companies and is dependent on the type of cameras purchased. Once installed there is a need to monitor the recordings, maintenance, etc. A comprehensive written policy governing the use of surveillance cameras has to be put in place that sets out the rationale and purpose of the system.

Mayor Esche and David Van Hal will continue to investigate and research cameras, installation, costs.

Deputy Mayor Lindblom has been speaking with a retired RMCP who has formed a small security company for monitoring and installation of systems. Council would like to invite him to the annual general meeting to make a presentation.

4.2 Bear Smart Signage:

Councillor Madge has acquired a couple of new signs to replace the old ones. She has also offered to put them up.

5. NEW BUSINESS:

5.1 2014 Financial Statement:

The 2014 financial statement and financial information return has been prepared and completed by Scase & Partners. Council reviewed the financials.

- 008-04-26-15** **MOVED BY** Mayor Esche that the 2014 financial statement and financial information return be approved with corrections to the prepaid expenses and taxes receivable which should be "0".

CARRIED

5.2 Budget 2015 Final Approval:

The final draft was reviewed by Council with no changes to the municipal portion as approved at the Dec. 6, 2014 Council meeting. Total taxes required for municipal purposes is \$52,371.00 and \$66,384.17 for the education requisition for a total of \$118,755.17. Total expenditures including the education tax is \$118,755.17.

- 009-04-26-15** **MOVED BY** Mayor Esche that the 2015 Budget be approved.

CARRIED

5.3 Tax Rate Bylaw 64-15:

BYLAW 64-15 being a bylaw to authorize the rates of taxation to be levied against assessable property within the Summer Village of Burnstick Lake for the 2015 taxation year.

- 010-04-26-15** **MOVED BY** Councillor Madge that Bylaw 64-15 be read a first time.

CARRIED

- 011-04-26-15** **MOVED BY** Mayor Esche that Bylaw 64-15 be read a second time.

CARRIED

- 012-04-26-15** **MOVED BY** Mayor Esche that Bylaw 64-15 be introduced for third and final reading.

CARRIED UNANIMOUSLY

- 013-04-26-15** **MOVED BY** Deputy Mayor Lindblom that Bylaw 64-15 be read a third and final time.

CARRIED

5.4 Investment Options – Deferred Grant Revenues:

ATB Financial provided some options they have for investing into a guaranteed product. The funds being considered for investment are deferred revenues received from grants.

Council would like more information before making a decision.

5.5 Fire Pit Inspections, New Fire Ban Designations:

Fire Pits: Council request that fire pit be completed this year as it has been some time since they were last done. As per Bylaw 17-95 inspections are to be completed every two years by a fire guardian. The Caroline Fire Dept is to be contacted to see if a member would be interested in doing this. An honorarium would be paid.

Residents will be notified prior to inspections being done and billboards put up in the summer village. Also mentioned was dock inspections.

Fire Ban Designations: ESRD has moved to a five level colour-coded system for putting on fire bans in the forest protection area. The intent is to improve the overall system and be more consistent.

5.6 FireSmart Program for Community Reserves:

Deputy Mayor Lindblom reported on a grant program this is available to have upgrades done to Municipal Reserves. Deputy Mayor Doug Lindblom will get more information, criteria, eligibility for this program.

5.7 Assessment Review Board:

The Summer Village is part of a regional agreement with the SV's of Gull Lake and Parkland Beach. The Board is struggling with recruiting qualified members and is considering joining the Central Alberta Regional Assessment Review Board. The Board has asked if the summer village is interested or if they want to proceed on their own. Council is interested and additionally would like to contact the Village of Caroline and Clearwater County to find out what they do.

5.8 Weed and Pest Inspector Appointments:

As per the Weed Control Act and Agriculture Pest Act municipalities are required to appoint inspectors. Clearwater County has agreed to allow the appointment of their inspectors.

014-04-26-15

MOVED BY Councillor Madge that following appointments be approved:

Weed inspectors – Taya van der Vlis, Martin Winchell, Rianna Follis, and Ross Chudleigh,
Pest inspector – Martin Winchell.

CARRIED

6.

Reports:**6.1 CAO Report:****General Administration:**

- Deputy Mayor Lindblom reports that SPOG is publishing a monthly newsletter. They would like the Village's assistance in distribution to the residents.
- Neil Ratcliffe, Light Link Technologies, would like to attend the Pancake Breakfast to discuss options with the residents.

Assessments:

- Assessment notices will be mailed out April 27, 2015.

Protective Services:

- Deputy Mayor Doug Lindblom attended an Emergency Management workshop in Rocky Mtn House April 14/15. Clearwater County gave him a paper copy and will provide a digital copy also.

Financials:

- The new federal Gas Tax Fund (GTF) has been taken over by AB Municipal Affairs (AMA) from AB Transportation. All reporting will go to AMA.
- AB Municipal Affairs announces that the federal Small Communities Fund (SCF) is now accepting applications. This grant is also matched by the province. Municipalities will be required to provide matching funds for projects too.

Property & Infrastructure

- Grebe sign at boat launch has been knocked down. Mayor Esche will put the sign back up.
- A concern was received regarding the height of the new garbage containers. Will platforms have to be placed near them?

6.2 Council Reports:

Mayor Esche: no reports.

Deputy Mayor Lindblom: March and April updates to SPOG.

Councillor Madge: no reports.

6.3 Financial Reports: none.

7. Correspondence, Information Items:

7.1 Abandoned Wells Setbacks (Alberta Energy Regulator (AER) Directive 79, map of abandoned wells in SV of Burnstick Lake area.

7.2 MuniFunds: AMSC investment program – relaunching the promotion of the program.

7.3 Boat Mooring in Alberta: policy issues and solutions – ASVA is compiling feedback from Councils to forward on to ESRD.

7.4 North American Safe Boating Awareness Week: May 16-22/15.

7.5 2013 Financial Indicator Graphs.

7.6 New West Partnership Trade Agreement (NWPTA): new formal complaint process for public procurements being introduced into the agreement.

7.7 Seminars, Workshops: Crime Prevention Workshop – May 6/15, Rocky Mtn House.

8. 8.1 Future Meeting Dates, Events for 2015:

Council:

(all Council meetings start at 10:30 am):

- June 20, 2015 – Annual meeting, organizational meeting, regular meeting – Summer village Community Center
- October 17, 2015 – Summer Village Community Center (tentatively book Caroline Council Chambers)
- December 5, 2015 – Caroline Council Chambers

Events:

- August 1, 2015 – Annual Pancake Breakfast – 10:30 am.

9. Adjournment:

015-04-26-15 **MOVED BY** Councillor Madge to adjourn the meeting at 1:25 pm.

CARRIED

Mayor

CAO