

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Village of Caroline Council Chambers
April 8, 2017 – 10:30 am**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:

Mayor Harold Esche called the meeting to order at 10:30 am.

2. GENERAL:

2.1 Agenda: additions:

4.1 Lakeshore Erosion Project update.

5.5 Financial Statements 2016

5.6 Lake Watch Monitoring Program

07-17-04-08 **MOVED BY** Mayor Esche that the agenda be approved with additions.

CARRIED

2.2 Minutes: Council meeting – February 11, 2017

08-17-04-08 **MOVED BY** Councillor Madge that the minutes of the Council meeting held February 11, 2017 be approved as presented.

CARRIED

3. DELEGATION(S): None

4. UNFINISHED BUSINESS:

4.1: Lakeshore Erosion Project Update:

WSP Group provided Council with a report on the results of the lake bottom sediment depth sampling. Arising from the review by Council and for further discussion with WSP Group:

- Design shows pathway on the north side of the berm. Pathway is to be located on the top of the berm.
- Drainage outfall between Lots 4 and 5 has not been identified in the drawings and needs to be incorporated into the plans.
- Dock crossing at Lot 3 to be relocated to the “Dock” area identified in the drawing.
- No dock crossing for Lot 4. Property owner will be asked to specify an area.
- Project area extends beyond Lot 5 to include Lot 6. Council would like to know if it is necessary to go this far.
- Re-evaluate the riprap size to be placed for lake bottom infill.

5. NEW BUSINESS:

5.1: Budget 2017 Final:

Revenue:

General Revenues: no expected general revenues.

Expenses:

Budget reductions from 2016 budget:

- Community events. membership fees, community centre utilities, planning and development.

Budget increases from 2016 budget:

- Assessment fees, garbage disposal, emergency management, miscellaneous parks and recreation, landscaping maintenance.
- The annual assessment for 2017 decreased by 9.14%. The 2017 education property tax requisition will decrease 8% from \$65,313 in 2016 to \$60,319. Total tax revenue will decrease by 1.68% largely due to the reduced education tax. Estimated municipal (\$56,473.00) and education tax (\$60,319.20) expenditures total \$116,756.20 to be raised by general municipal taxation.

09-17-04-08 **MOVED BY** Deputy Mayor Lindblom that the 2017 Budget be approved as presented.
CARRIED

5.2: Tax Rate Bylaw 68-17:

BYLAW 68 - 17 being a bylaw to authorize the rates of taxation to be levied against assessable property within the Summer Village of Burnstick Lake for the 2017 taxation year.

10-17-04-08 **MOVED BY** Councillor Brenda Madge that Bylaw 68-17 be read a first time.
CARRIED

11-17-04-08 **MOVED BY** Deputy Mayor Doug Lindblom that Bylaw 68-17 be read a second time.
CARRIED

12-17-04-08 **MOVED BY** Mayor Harold Esche that Bylaw 68-17 be introduced for third and final reading.

CARRIED UNANIMOUSLY

13-17-04-08 **MOVED BY** Mayor Harold Esche that Bylaw 68-17 be read a third and final time.
CARRIED

5.3: MSI Operating 2017 Grant Allocations:

The MSI Operating grant for the summer village for 2017 is \$3,694.00. An MSI operating project must be for the purpose of providing good government, providing services, facilities or other things that are necessary or desirable for all or part of the municipality, or to develop and maintain safe and viable communities.

Under the terms of the funding agreement, the municipality will be required to provide Municipal Affairs with:

- a project application for each project, and
- file an annual Statement of Funding and Expenditures for the previous year.

Potential Projects for 2017:

- Snow Plowing: \$1,694.00
- Garbage Disposal: \$2,000.00

14-17-04-08 **MOVED BY** Mayor Harold Esche that application be made to Alberta Municipal Affairs under the MSI operating component for snow plowing and garbage disposal.
CARRIED

5.4: Invites to AGM and Pancake Breakfast:

As discussed by Council the following will be invited to attend and make presentations:

AGM (June 24/17) presentations:

Cal Rakach, Clearwater Trails Initiative (CTI), Mountain View BearSmart Society, AB Environment & Parks (fish & wildlife, wetlands).

Pancake Breakfast (Aug. 5/17):

SPOG, FireSmart – Ag & Forestry, Caroline Ambulance & Fire, Caroline Council, Clearwater County Division Councillor Earl Graham.

5.5: Financial Statements 2016:

Council reviewed the 2016 financial statement and financial information return. The Summer Village continues to maintain a good financial position with a consolidated balance of \$343,709. There was an operating surplus of \$3,532 in revenue over expenses due to provincial changes with the MSI Operating grant. Transfers into capital was \$39,119 being the video surveillance system and completion of the roads and streets drainage and signage project. The Summer Village continues to remain debt free with a total debt limit available of \$92,409.

15-17-04-08

MOVED BY Mayor Esche that the 2016 financial statement and financial information return as presented be approved.

CARRIED**5.5: Lake Watch Monitoring Program:**

Draft reports of the 2015 lake monitoring program were reviewed by Council and received for information. The SV has been accepted by the province to participate in the program again in 2016.

6.**Reports:****6.1: CAO Report:**Assessment:

- Assessment notices mailed March 27, 2017. Final date to appeal is May 26, 2017.

Planning, Development:

- Grant Allocations to Clearwater County: County waiting for snow to clear, etc. and then plan to do an assessment of the roads with costs. From there grant funding from the SV can be further determined.
- AB Mun. Affairs has approved the grant applications under the MSI capital program: dry hydrant, lakeshore, and surveillance system projects.
- B.L. Management Plan: Open house presentation will be May 11/17 at 3:00 pm at the SPOG Office, 115 Centre St., Sundre.

6.2: Council Reports:

Mayor Esche: none.

Deputy Mayor Lindblom: SPOG update – not many changes with oil and gas industry from last month.

Councillor Madge: inquired about gravelling and grading of side streets again.

Other discussion arising from the floor was in regards to the replacement of culverts from a number of years ago that never occurred. Council has requested that written requests be submitted relative to this matter and when these are received they will be forwarded to the CPC (Capital Planning Committee).

Road Repair and Rehabilitation Project:

In a continuing effort to keep the road surfaces in good condition Council would like to submit a project application for \$30,000 to the province for approval towards a project.

- 16-17-04-08** **MOVED BY** Councillor Madge that application be made to the provincial grant program for \$30,000 for a Road Repair and Rehabilitation program.

CARRIED**6.3: Financial Reports:**

Council reviewed and received for information the financial reports to March. 31/17.

7. Correspondence, Information Items:

- 7.1 2015 Financial Indicator Graphs.
- 7.2 Mun. Govt. Act regulations being developed over 2017.
- 7.3 Centralization of Designated Industrial Property assessment.
- 7.4 Olds Crime Watch AGM information.

8. 8.1 Future Meeting Dates, Events for 2017:Council:

(all Council meetings start at 10:30 am):

- April 8, 2017 – Caroline Council Chambers
- June 24, 2017 - AGM & Council (tentatively Organizational Meeting) – Community Center, 7 Burnstick Drive
- July 15, 2017 – Organizational Meeting (if required) – Community Center, 7 Burnstick Drive
- October 14, 2017 – Community Center, 7 Burnstick Drive
- December 2, 2017 – Caroline Council Chambers

Events:

- Pancake Breakfast – August 5, 2017, Community Center, 7 Burnstick Drive starting at 10:00 am.

9. Adjournment:

- 17-17-04-08** **MOVED BY** Mayor Harold Esche to adjourn the meeting at 1:00 pm.

CARRIED

 Mayor

 CAO