

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Council Chambers, Caroline Administration Office
April 7, 2018 – 10:30 am**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. **CALL TO ORDER:**
Mayor Harold Esche called the meeting to order at 10:30 am.

2. **GENERAL:**
2.1 Agenda:

05-18-04-07 **MOVED BY** Councillor Madge that the agenda be adopted as presented.

CARRIED

06-18-04-07 **2.2 Minutes:** Council meeting: February 3, 2018
MOVED BY Deputy Mayor Lindblom that the minutes of Council meeting held February 3, 2018 be approved as presented.

CARRIED

3. **DELEGATION(S):** Andrea McMillan – AB Environment & Parks – North Saskatchewan Regional Water Plan/BLMP.

Andrea McMillan entered the meeting at 10:30 am.

BLMP, AEP Lake Watershed Management Plan
Andrea attended the meeting to bring an overview to Council concerning the Burnstick Lake Management Plan (BLMP) and the transition of the plan into the provincial Lake Watershed Management planning.
AEP have started a BLMP integrated resource plan (IRP) review process that looks at the biophysical and cultural features, recreational capacity and demand, and other land uses such as grazing, trapping, minerals, forestry. The review will also look at specific and unique guidelines for such things as setbacks for development and trails, random camping, water quality, fisheries monitoring and wildlife habitat.
Under the Water for Life 2003 provincial plan the province created policy and legislation. The requirement is to create regional plans that include municipal plans, sub-regional plans and watershed planning. AEP has started working on a Lake Watershed Management Plan for the area and is a collaboration between area stakeholders and other sectors to guide activities within the management area.

AEP is currently engaging the public to complete an online survey with the release of a draft regional plan in the summer. Council is very interested in participating in the development of this plan. Andrea will keep Council informed and will take this information back to the Planning Branch of AEP. AEP are fully prepared to help and assist Council on ways to participate.

Andrea McMillan withdrew from the meeting at 11:55 am.

4. **UNFINISHED BUSINESS:**

4.1: Lakeshore Erosion Project Update:

WSP report that the digital Autocad drawing file and the PDF drawing that were submitted along and as a part of The Public Lands application (DLO) package had deficiencies and unfortunately didn't meet AEP stringent guidelines, therefore the application was rejected. WSP are working on a new submission. Other comments arising: outfall to go right to the lake, dock access for Lot 4, Blk 3, Plan 217RS (4 Poplar Close), placement of riprap.

5. **NEW BUSINESS:**

5.1: 2017 Financial Statements:

07-18-04-07 **MOVED BY** Councillor Brenda Madge to approve and accept the 2017 financial statements as presented.

CARRIED

5.2: 2018 Final Budget Approval:

08-18-04-07 **MOVED BY** Mayor Esche to approve the 2018 budget as presented.

CARRIED

5.3: 2018 Tax Rate Bylaw 69-18:

BYLAW 69 - 18 being a bylaw to authorize the rates of taxation to be levied against assessable property within the Summer Village of Burnstick Lake for the 2018 taxation year.

09-18-04-07 **MOVED BY** Mayor Esche that Bylaw 69-18 be read a first time.

CARRIED

10-18-04-07 **MOVED BY** Councillor Madge that Bylaw 69-18 be read a second time.

CARRIED

11-18-04-07 **MOVED BY** Deputy Mayor Lindblom that Bylaw 69-18 be introduced for third and final reading.

CARRIED UNANIMOUSLY

12-18-04-07 **MOVED BY** Mayor Esche that Bylaw 69-18 be read a third and final time.

CARRIED

5.4: Recreation Lease No 930006– AB Environment & Parks:

AB Environment & Parks advise that the Recreation Lease No. 930006 has expired and have issued a replacement disposition for a 4 year term Aug. 22/18 to Aug. 21/22. Terms and conditions remain the same as the previous disposition. The original lease was for the development of a children's playground on crown land north of the SV boundary across from 5 Burnstick Drive.

13-18-04-07 **MOVED BY** Mayor Esche that the Recreation Disposition Lease No. 930006 be renewed for another 4 year term from Aug. 22/18 to Aug. 21/22.

CARRIED

5.5: 2018 MSI Operating Grant Allocations:

The MSI Operating grant available to the summer village for 2018 is \$5,439.00.

14-18-04-07 **MOVED BY** Councillor Madge that an application in the amount of \$5,439.00 for the MSI Operating grant be submitted to AB Municipal Affairs to cover costs for snow plowing (\$1,439.00) and garbage disposal (\$4,000.00).

CARRIED

5.6: Invites to AGM (June 23) and Pancake Breakfast (Aug. 4):

AGM (June 24/17):

Jane Bicknell - Mountain View BearSmart Society.

Pancake Breakfast (Aug. 5/17):

Cal Rakach CTI Trails initiative, SPOG, FireSmart – Ag & Forestry, Caroline Ambulance & Fire, Caroline Council, Clearwater County Division Councillor.

Council request CAO Therese Kleeberger to send out invitations as per the above.

5.7: Grant Funds Sharing – Clearwater County:

The Summer Village has accumulated a substantial amount of grant funding under the various provincial grant programs and does not have sufficient projects on which to expend the funds. If the funds are not used within a certain timeframe they have to be returned to the province. The province has suggested that the SV partner with another municipality and provide the funding towards one of their projects. There is an overall total of \$360,000.00 available. Discussions have taken place with Clearwater County administration concerning potential projects which included upgrades to the main Burnstick Lake road, the road into the SV and potential fire apparatus purchases to enhance fire protection. Clearwater County will be reviewing their paving priorities later this spring and one of the roads for consideration will be paving 5.2 km of the main Burnstick Lake road south from the existing pavement to the Burnstick Lake campground. The County's current Surfacing policy includes a preference for projects that have a funding partner. Clearwater County Administration is currently working on a project estimate and will share it once it is completed.

15-18-04-07 **MOVED BY** Councillor Madge that Council enter into a partnership with Clearwater County and provide grant funding to a maximum of \$360,000.00 towards the costs of paving the Burnstick Lake Road and to send a letter of support for the Burnstick Lake Road Paving project.

CARRIED

5.8: Cabin Owners Handbook Update:

Council reviewed the new update as completed by Mayor Esche.

16-18-04-07 **MOVED BY** Mayor Esche that the updated version of the Cabin Owners Handbook be approved and to include the modifications as discussed.

CARRIED

5.9: MDP, IDP, ICF Plans:

Over the next 2 years the SV has to prepare and approve a Municipal Development Plan, and partner with Clearwater County in the development of an Intermunicipal Development Plan and an Intermunicipal Collaborative Framework. Council would like more information on the components of the plans, the processes, etc.

5.10: Cannabis Framework, Legislation:

Council would like more information regarding the new framework, etc., and what the SV has to do regarding this new initiative.

6. Reports:

6.1: CAO Report: received for information.

6.2: Council Reports: received for information

Mayor Esche: no report.

Deputy Mayor Lindblom: SPOG concerned about the Company responsible for the north end of Rig St. may be closing the road due to maintenance costs.

Councillor Madge: Lake Watch Monitoring program and latest stats from AB Environment and Parks are out. Councillor Madge will follow up further regarding increase in weeds, growth in the lake.

6.3: Financial Reports:

Council received for information the financial reports ending April 3, 2018.

7. Correspondence, Information Items:

7.1 Prevention of Quagga & Zebra Mussels – AB Beach letter to AB Env. & Parks.

7.2 AEP: Licence to Temporarily Divert Water (NW 32-32-5-W5, NE 25-40-7-W5).

7.3 Jim Eglinski, MP – CRTC decision and consultation on Wireless Services.

8. 8.1 Future Meeting Dates, Events for 2018:

Council: (all Council meetings start at 10:30 am):

- June 23, 2018 - AGM, Organizational, & Council – Community Center, 7 Burnstick Drive
- October 13, 2018 – Community Center, 7 Burnstick Drive
- December 1, 2018 – Caroline Council Chamber

Events:

- Pancake Breakfast – August 4, 2017, Community Center, 7 Burnstick Drive starting at 10:00 am.

9. Adjournment:

17-18-04-07 **MOVED BY** Mayor Esche to adjourn the meeting at 1:50 pm.

CARRIED

Mayor

CAO