

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
Community Center - #7 Burnstick Drive  
December 1, 2018 – 11:00 am**

**PRESENT:** Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.  
Staff: CAO Therese Kleeberger.

**1. CALL TO ORDER:**

Mayor Harold Esche called the meeting to order at 11:00 am.

**2. GENERAL:**

**2.1 Agenda:**

**30-18-12-01** **MOVED BY** Councillor Madge that the agenda be adopted as presented.

**CARRIED**

**2.2 Minutes:** Regular Council Meeting – October 20, 2018

**31-18-12-01** **MOVED BY** Councillor Madge that the minutes of the regular Council meeting held October 20, 2018 be approved as presented.

**CARRIED**

**3. DELEGATION(S): None**

**4. UNFINISHED BUSINESS:**

**4.1: Regional SDAB – Bylaw 72-2018, Agreement:**

Bylaw 72-2018  
Reg. SDAB,  
Reg. SDAB  
Agreement

Bylaw 72 – 2018 being a bylaw to authorize the Summer Village of Burnstick Lake to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Summer Village of Burnstick Lake to enter into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

**32-18-12-01** **MOVED BY** Deputy Mayor Lindblom that Bylaw 72-2018 be read a first time.

**CARRIED**

**33-18-12-01** **MOVED BY** Councillor Madge that Bylaw 72-2018 be read a second time.

**CARRIED**

**34-18-12-01** **MOVED BY** Deputy Mayor Lindblom that Bylaw 72-2018 be introduced for third and final reading.

**CARRIED UNANIMOUSLY**

**35-18-12-01** **MOVED BY** Mayor Esche that Bylaw 72-2018 be read a third and final time.

**CARRIED**

Reg. SDAB  
Agreement

The regional SDAB agreement being an agreement to establish the regional intermunicipal subdivision and development appeal board and to provide for intermunicipal regional subdivision and development board services.

**36-18-12-01** **MOVED BY** Mayor Esche that the Summer Village of Burnstick Lake enter into agreement with Parkland Community Planning Services (PCPS) to establish the Regional Intermunicipal SDAB Board and to provide for Intermunicipal Regional SDAB services.

**CARRIED**

Lakeshore  
Erosion

**4.2: Lakeshore Erosion Project Update:**

Approval from the Dept. License of Occupation has not been granted at this point. WSP is working on design details.

MDP Terms of Reference, Process

**4.3: MDP Process, MDP Committee:**

Council reviewed the Draft Terms of Reference and MDP Process. Members of the Steering Committee include Mayor Harold Esche, Gordon Butler, Marnie McMillan and CAO Therese Kleeberger.

**37-18-12-01** **MOVED BY** Councillor Madge that the MDP terms of reference and the appointments to the Steering Committee be approved.

**CARRIED**

**5.**

**NEW BUSINESS:**

Bylaw 70-2018 Advertising

**5.1: Bylaw No. 70-2018 ( Advertising Bylaw):**

Bylaw 70-2018 being a bylaw of the Summer Village of Burnstick Lake to establish methods for advertising statutory notices.

**38-18-12-01** **MOVED BY** Mayor Esche that Bylaw 70-2018 be read a first time.

**CARRIED**

**39-18-12-01** **MOVED BY** Councillor Madge that Bylaw 70-2018 be read a second time.

**CARRIED**

**40-18-12-01** **MOVED BY** Deputy Mayor Lindblom that Bylaw 70-2018 be introduced for third and final reading.

**CARRIED UNANIMOUSLY**

**41-18-12-01** **MOVED BY** Councillor Madge that Bylaw 70-2018 be read a third and final time.

**CARRIED**

Bylaw 71-2018: Code of Conduct

**5.2: Bylaw 71-2018 (Council Code of Conduct):**

Bylaw 71-2018 being a bylaw to establish a code of conduct for members of Council.

**42-18-12-01** **MOVED BY** Deputy Mayor Lindblom that Bylaw 71-2018 be read a first time.

**CARRIED**

**43-18-12-01** **MOVED BY** Mayor Esche that Bylaw 71-2018 be read a second time.

**CARRIED**

**44-18-12-01** **MOVED BY** Councillor Madge that Bylaw 71-2018 be introduced for third and final reading.

**CARRIED UNANIMOUSLY**

**45-18-12-01** **MOVED BY** Councillor Madge that Bylaw 71-2018 be read a third and final time.

**CARRIED**

Public Participation Policy 04-2018

**5.3: Public Participation Policy 04-2018:**

Public Participation Policy 04-2018 being a policy to recognize the value of public participation and create opportunities for meaningful public participation in decisions that directly impact the public.

**46-18-12-01** **MOVED BY** Deputy Mayor Lindblom that Public Participation Policy 04-2018 be approved.

**CARRIED**

Budget 2019

**5.4: Budget 2019:**

Council reviewed and discussed the draft 2019 Operating Budget.

**47-18-12-01** **MOVED BY** Deputy Mayor Lindblom that the 2019 Operating Budget be approved.  
**CARRIED**

**5.5: Recreation Lease No 930006– AB Environment & Parks:**

AB Environment & Parks (AEP) notified Council that the recreation lease no 930006 disposition had expired and the Director of AEP considered it appropriate to issue a replacement disposition in place of the expired one pursuant to Sect. 20(3)(b) of the Public Lands Administration Regulation. AEP will grant a replacement disposition for a 4 year term Aug. 22/18 to Aug. 21/22. Terms and conditions remain the same as the previous disposition. The original lease was for the development of a children’s playground on crown land north of the SV boundary across from 5 Burnstick Drive. A lengthy discussion took place and Council would like this item brought forward during the MDP process.

**6. Reports:**

**6.1: CAO Report:** received for information.

**6.2: Council Reports:** received for information.

Mayor Esche: no report.

Deputy Mayor Lindblom: reported on SPOG, CREMA

Councillor Madge: no report.

**6.3: Financial Reports:** received for information.

**7. Correspondence, Information Items:**

7.1 AB Health Services – single point of contact in AB Health Services for inclusion in emergency response plans.

7.2 Red Deer River Watershed Alliance – municipal support.

**8. 8.1 Future Meeting Dates, Events for 2018:**

Council: (all Council meetings start at 10:30 am):

- February 2, 2018 – Caroline Council Chambers
- April 6, 2018 – Caroline Council Chambers
- June 15, 2018 – AGM, MDP Visioning - #7 Burnstick Drive (subject to change)
- June 29, 2018 – Regular meeting, ORG meeting - #7 Burnstick Drive
- October 19, 2018 - #7 Burnstick Drive
- December 7, 2018 – Caroline Council Chambers

Events:

- Pancake Breakfast – August 3, 2018 - 10:00 am - #7 Burnstick Drive

**9. Adjournment:**

**48-18-12-01** **MOVED BY** Mayor Esche to adjourn the meeting at 1:30 pm.

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO