

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Via Video Conference
June 13, 2020 – 10:30 am**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:
Mayor Harold Esche called the meeting to order at 10:50 am.

2. GENERAL:
2.1 Agenda:
Res. 27-2020 **MOVED BY** Deputy Mayor Lindblom that the agenda be adopted as presented.
Agenda

CARRIED

Res. 28-2020 **MOVED BY** Mayor Esche that the minutes of the regular Council meeting held April 18, 2020 be approved as presented.
Minutes – Regular Council

CARRIED

Council then moved into the Organizational meeting. See separate minutes.

3. DELEGATION(S): none.

4. UNFINISHED BUSINESS:
4.1: MDP Plan Update:
The final draft of the MDP plan is nearing completion. Parkland Community Planning Services (PCPS) has provided their comments and feedback and the Committee is working on a final draft. Once completed the next stage is to determine a date for presentation to the public for their final comments and input.
Council received the report for information.

4.2: CCTV Surveillance System Project Update:
Fibertel Communications Canada Inc. is acting as the Project Manager for the project and will co-ordinate with subcontractors. Tentative start date is mid-July.
Council received the report for information.

4.3: Water Well Issue Update:
The problem was a with a pressure switch which was replaced by Wild Rose Water Wells. The system is functioning good again.

4.4: Access Road Project Update:
At the beginning of May the road was in very poor shape with it collapsing where the culverts were installed last fall. Clearwater County came out immediately and done a temporary fix to make the road safe. The anticipated start date is June 15 subject to Telus relocating their line.

Council received for information.

5.

NEW BUSINESS:

5.1: Pancake Breakfast - COVID 19:

Due to COVID-19 and the restrictions Council regretfully agreed to cancel the Pancake Breakfast scheduled for Aug. 1, 2020.

5.2: Quality Management Plan (QMP) Renewal:

The Summer Village received municipal accreditation on July 23, 2003 from the Safety Codes Council in the disciplines of building, electrical, gas and plumbing. The Safety Codes Council has advised that the plan has to be updated.

Res. 29-2020
QMP Renewal

MOVED BY Deputy Mayor Lindblom that application be made for renewal of the Quality Management Plan.

CARRIED

5.3: IJD Inspection Services – Agency Renewal Agreement – Safety Codes Disciplines:

The Summer Village contracts with IJD Inspections Ltd. to provide services in the following disciplines: building, electrical, plumbing, gas, and private sewage disposal. The current contract has expired and the Summer Village is required to have Safety Codes Officers to perform the necessary disciplines as per the Quality Management Plan.

Res. 30-2020
IJD Inspections

MOVED BY Mayor Esche that the Summer Village of Burnstick Lake enter into contract with IJD Inspection Services to provide inspection services for building, electrical, plumbing, gas and private sewer systems.

CARRIED

5.4: Proposed Disturbance Standard for Temporary Seasonal Docks:

Alberta Environment and Park's is in the process of establishing a Disturbance Standard under the Public Lands Administration Regulation (PLAR). The purpose is to better manage the placement of temporary seasonal docks and associated structures on the beds and shores of Crown-owned water bodies that are subject to the Public Lands Act. Council discussed and accepted for information.

5.5: AGM – Set Date:

Res. 31-2020
Cancel AGM

MOVED BY Mayor Esche that the annual general meeting for 2020 be cancelled due to COVID-19.

CARRIED

6.

Reports:

6.1: CAO Report: received for information.

6.2: Council Reports: received for information.

Councillor Madge:

Fire Suppression Project – construction of a building to house the trailer – discussion followed. Planning and pricing will continue.

6.3: Financial Reports: received for information.

Accounts Payable, Income Statement/Budget Comparison to May 31, 2020.

7. **Correspondence, Information Items:**
7.1 AB Municipal Affairs: 2020 MSI grant allocation.

8. **8.1 Future Meeting Dates, Events for 2020:**
Council: all Council meetings start at 10:30 am:
• October 17, 2020 - #7 Burnstick Drive
• December 5, 2020 – Caroline Council Chambers

9. **Adjournment:**
Res. 32-2020
Adjournment
MOVED BY Mayor Esche to adjourn the meeting at 12:40 p.m.

CARRIED

Mayor

CAO