

SUMMER VILLAGE OF BURNSTICK LAKE  
**Organizational Meeting – June 18, 2022**  
#7 Burnstick Drive

- Present Councillors: Harold Esche,  
Doug Lindblom,  
Brenda Madge  
Staff: CAO Therese Kleeberger.
- Call to Order CAO Therese Kleeberger called the meeting to order at 10:30 am
- APPOINTMENT OF MAYOR**  
Therese Kleeberger, C.A.O., called for nominations for Mayor.  
Councillor Madge nominated Councillor Esche for Mayor.
- Res. 01-2022 ORG MOVED by  
Councillor Madge that nominations cease. **CARRIED**  
  
Councillor Esche is declared Mayor of the Summer Village.  
  
CAO Therese Kleeberger turned the meeting over to Mayor Esche.
- APPOINTMENT OF DEPUTY MAYOR**  
Mayor Esche called for nominations for Deputy Mayor.  
Councillor Madge nominated Councillor Lindblom for Deputy Mayor.
- Res. 02-2022 ORG MOVED by Councillor Madge that nominations cease. **CARRIED**  
  
Councillor Lindblom is declared Deputy Mayor of the Summer Village.
- ADOPTION OF AGENDA**
- Res. 03-2022 ORG MOVED by Deputy Mayor Lindblom that the agenda be adopted as presented. **CARRIED**
- LOCATION OF MUNICIPAL OFFICE**
- Res. 04-2022 ORG MOVED by Mayor Esche that #7 Burnstick Drive, Burnstick Lake, Alberta be named  
as the location of the Summer Village of Burnstick Lake municipal office. **CARRIED**
- MEETING DATES**
- Res. 05-2022 ORG MOVED by Mayor Esche that the meeting dates for the next year be set at the last  
meeting of Council in December. **CARRIED**
- FINANCIAL INSTITUTION**
- Res. 06-2022 ORG MOVED by Mayor Esche that banking services continue to be provided by ATB  
Financial – Caroline Branch. **CARRIED**
- SIGNING AUTHORITIES**
- Res. 07-2022 ORG MOVED by Mayor Esche that agreements and cheques must be signed by one

person in Group A and one person in Group B and further, that the said groups shall consist of the following:

GROUP A: Mayor Harold Esche, Deputy Mayor Doug Lindblom, and Councillor Brenda Madge.

GROUP B: Therese Kleeberger, CAO.

**CARRIED**

**APPOINTMENT OF AUDITORS**

Res. 08-2022 ORG

MOVED by Mayor Esche that Darryl Scase, Scase and Partners Professional Accountants, Calgary, Alberta be appointed as the auditor for the Summer Village.

**CARRIED**

**COMMITTEE AND BOARD APPOINTMENTS**

Subdivision and Development Appeal Board:

The Summer Village has entered into a regional agreement with Parkland Community Planning Services (PCPS) to provide the services of a Subdivision & Development Appeal Board. The agreement expires December 31, 2022.

Capital Region Assessment Services Commission (CRASC):

The Summer Village contracts with CRASC to provide specific administrative and financial services relating to Assessment Review Boards. The contract expires December 31, 2024.

Council representative to CRASC: Mayor Harold Esche.

Subdivision Authority:

Council Members: Mayor Harold Esche, Councillor Brenda Madge

Subdivision Officer: CAO Therese Kleeberger

Capital Planning Advisory Committee:

Council (1 Member): Councillor Brenda Madge

Members at Large (4, 1 alternate): Kerry Mothersill, Al Clark, Glenn Gray, Jim Samuel,

Alternate: Genevieve Samuel.

CREMA (Clearwater Regional Emergency Management Advisory Committee):

Council Member: Deputy Mayor Doug Lindblom

Alternate Council Member: Councillor Brenda Madge

Trail Committee:

Council Member: Mayor Esche

Member at Large: Adam Duckett, Doug Clark

Playground Committee:

Council Member: Mayor Esche, alternate Councillor Madge

Members at Large: Jared Layton, James Costello, Eric Becker, Val Tulman

Boat Launch/Public Open Areas Committee:

Council Member: Mayor Esche

Members at Large: Brent Bellows, Joanne Bussey, James Costello, James

Cunningham, Glenn Gray, Kimberley Meetsma, Kerry Mothersill

Res. 09-2022 ORG      MOVED by Mayor Esche to approve the appointments to the above listed Committees and Boards. **CARRIED**

**AD HOC COMMITTEES, OTHER MISCELLANEOUS VOLUNTEER JOBS**

SPOG Community Affairs Committee:

Deputy Mayor Doug Lindblom

Community Well Water Test Coordinator:

Member at Large: Kimberley Meetsma

Alternate: Therese Kleeberger, CAO

Fire Caddy Operations:

Member at Large: vacant

Community Centre Propane Tank Checking:

Deputy Mayor Doug Lindblom

Security Officer(s):

Doug Clark

Therese Kleeberger, CAO

Res. 10-2022 ORG      MOVED by Mayor Esche to approve the appointments to the above listed Ad Hoc Committees and other Jobs. **CARRIED**

Res. 11-2022 ORG      MOVED by Mayor Esche to adjourn the organizational meeting. Time: 10:55 am. **CARRIED**  
Adjournment

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Harold Esche, Mayor

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Therese Kleeberger, C.A.O.