

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
#7 Burnstick Drive  
February 11, 2023 – 10:30 am**

**PRESENT:** Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.  
Staff: CAO Therese Kleeberger.

**1.** **CALL TO ORDER:**  
Mayor Esche called the meeting to order at 10:40 a.m.

**2.** **GENERAL:**

**2.1 Agenda:**

**Res. 01-2023** MOVED BY Councillor Madge that the agenda be adopted as presented with  
Agenda the following additions:

5.6 Proposal – Random Campsite Reclamation east of Summer Village.

5.7 Change of Meeting Time

**CARRIED**

**Res. 02-2023** **2.2 Minutes:** Regular Council Meeting December 3, 2022  
Minutes MOVED BY Deputy Mayor Lindblom that the minutes of the regular Council  
meeting held December 3, 2022 be approved as presented.

**CARRIED**

**3.** **DELEGATION(S):** None

**4.** **UNFINISHED BUSINESS:**

**4.1: Bylaw 90-2023 – Tree Removal Permit**

Bylaw 90-2023 being a bylaw for the purpose of establishing policies for the removal of trees in public spaces that are owned or controlled by the Summer Village. Reviewed by Council with minor changes discussed.

**Res. 03-2023** MOVED BY Mayor Esche that Bylaw 90-2023 as amended be read a first time.

Bylaw 90-2023 - Tree  
Removal Permit

**CARRIED**

**5.** **NEW BUSINESS:**

**5.1: Bylaw 91-2023 – Development Authority**

Bylaw 91-2023 being a bylaw to establish the Development Authority.

**Res. 04-2023** MOVED BY Mayor Esche that Bylaw 91-2023 as amended be read a first time.

Bylaw 91-2023 –  
Development  
Authority

**CARRIED**

**5.2: Bylaw 92-2023 – Municipal Planning Commission (MPC)**

Bylaw 92-2023 being a bylaw to establish a Municipal Planning Commission.

**Res. 05-2023** MOVED BY Mayor Esche that Bylaw 92-2023 as amended be read a first time.

Bylaw 92-2023 –  
MPC

**CARRIED**

**5.3: Water Well / Hydrant Issues**

It was discovered on January 10, 2023 that the hydrant lever at the water well

was not properly closed and resulted in the hydrant freezing making it inoperable. Wild Rose Water Wells, Olds, came out and thawed the hydrant out and it is once again operational.

**Res. 06-2023**  
Water Hydrant  
Issues

MOVED BY Mayor Esche that the water well / hydrant issue be received for information.

**CARRIED**

**5.4: ARB (Assessment Review Board) Appointments**

Council must annually appoint members to sit on the Assessment Review Board (ARB). The Summer Village contracts with Capital Region Assessment Services Commission (CRASC) for this service and they provided a list of Officials for 2023.

**Res. 07-2023**  
ARB Appointments

MOVED BY Mayor Esche that Council approve the following appointments to the Assessment Review Board for 2023:

- ARB Chairman: Raymond Ralph
- Certified ARB Clerk: Gerry Amorin
- Certified Panelists: Darlene Chartrand, Tina Groszko, Steward Hennig, Richard Knowles, Raymond Ralph

**CARRIED**

**5.5: NG911 TELUS Network Agreement**

By order of the CRTC the current E911 system is due to be decommissioned on March 4, 2025 and replaced with the NG911 (Next Generation) Network. NG911 will be using new technology that will more easily and quickly relay accurate information of the location and nature of an emergency to 911 dispatchers.

**Res. 08-2023**  
NG911 TELUS  
Agreement

MOVED BY Mayor Esche that Council enter into agreement with TELUS for the delivery of NG911 services.

**CARRIED**

**5.6: Random Campsite Reclamation Proposal – East of Summer Village**

A resident has put forward a proposal to plant some trees and reclaim the access road to stop the use of a random campsite east of the Summer Village. The location is out of the jurisdiction of the Summer Village.

**Res. 09-2023**  
Random Campsite  
Reclamation  
Proposal

MOVED BY Councillor Madge that Council support the proposal and that the resident be advised to contact AB Environment & Parks and/or Clearwater County for discussion with them.

**CARRIED**

**5.7: Meeting Time Change Request**

Deputy Mayor Lindblom would like Council to consider changing the meeting time from 10:30 am to 1:30 pm. Discussion.

**Res. 10-2023**

MOVED BY Mayor Esche that meeting time remain at 10:30 am.

**CARRIED**

**6.**

**Reports:**

**6.1: CAO Report:** written report provided.

**6.2: Council Reports:**

Mayor Esche: no report.

Deputy Mayor Lindblom: SPOG (Sundre Petroleum Operators Group) – liaison changes.

Councillor Madge: no report

**6.3: Financial Reports:**

Bank Reconciliation Report, Revenue & Expense Report, Actual/Budget Comparison Report to December 31, 2022.

**Queen’s Platinum Jubilee Medal**

CAO Therese Kleeberger presented Mayor Esche with a Queen’s Platinum Jubilee medal. The medal is to honor the Queen’s service to Canada. Council congratulated Mayor Esche on this award.

**Res. 11-2023**  
Reports

MOVED BY Deputy Mayor Lindblom that Council accept the reports as presented for information.

**CARRIED**

**7.**

**Correspondence, Information Items:**

- 7.1. Clearwater County: MDP Plan Bylaw 923/10 – Public Hearing Feb. 21/23 – 9:00 am.
- 7.2. ASVA: LGFF (Local Government Fiscal Framework) briefing Note.
- 7.3. RCMP Alberta: Catalytic Converter Article addressing theft in Alberta.
- 7.4. AB Technology & Innovation: has been developing a Digital Strategy – for the integration of modernized technologies to improve the delivery of government services.
- 7.5. Fortis Alberta: approved 2023 distribution rates.
- 7.6. AB Precision Labs: transition from AB Precision Labs to DynaLIFE Medical Labs.
- 7.7. AB Public Safety & Emergency Services: provincial changes to victim services.

**Res. 12-2023**  
Correspondence,  
Information Items

MOVED BY Mayor Esche that Council accept the correspondence and information items as presented for information.

**CARRIED**

**8.**

**8.1 Next Meeting Date:**

- Saturday, April 22, 2023 – 10:30 am - #7 Burnstick Drive.

**9.**

**Adjournment:**

**Res. 13-2023**  
Adjournment

MOVED BY Councillor Madge to adjourn the meeting at 1:15 p.m.

**CARRIED**

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Mayor

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CAO